

Council Meeting
Tuesday, February 7, 2023
City Council Chamber
6:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes– January 11 & 17, 2023
 - Telecom Commission – December 19, 2022
 - HRA – January 11, 2023
 - Tree Commission – January 18, 2023
 - Utility Commission – January 25, 2023
 - Joint Government – January 30, 2023
 - Planning Commission – January 31, 2023
- License Application
 - Exempt Gambling Permit – Windom Area Chamber – June 10, 2023
- Regular Bills

2. Department Heads

3. MN DOT - Hwy 60 Striping Follow-up

4. Electric Department – Generation Building & Truck Shed Task Orders

- Task Order #5 – Amendment #1 Generation Addition
- Task Order #6 – Truck Shed

5. Resolution Approving Amendments to the Fees & Charges Schedule

6. Additional 2023 Mayor Appointments & Reappointments – Boards & Commissions

7. Personnel

- Telecom – NOC Technician
- City Administrator Evaluation (Closed Session)

8. New Business

9. Old Business

10. Contractor Payment – City Hall Roof Project – Schwickert's #2 - \$8,365.00

11. Council Comments

12. Adjourn



Special Joint Council Meeting with Parks & Recreation Commission
City Hall, Council Chamber
January 11, 2023
5:30 p.m.

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Mary Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent: None.

Parks & Rec Present: Paul Johnson, Jackie Jurgens, Ron Kuecker, Jill Knapp and Jess Smith

City Staff Present: Tim Hogan, Recreation Director; Jon Ketzenberg, Streets & Parks Superintendent; John Nelson, Liquor Store Manager and Scott Peterson, Police Chief

3. Discussion – Indoor Horse Shows – Windom Arena:

Jones thanked everyone for coming and providing input. He said there is a set of speakers that have signed up that represent various user groups and he would call on them and when those speakers are done he will open up the meeting for additional comments.

User group speakers included the Fair Board, 4H/4H Youth, Cottonwood County Horse Club, Cattle Producer, Prairie Stock Horse Association, Windom Business owner Clark Lingbeck, former Councilmember Jayesun Sherman and Katie & Jerome Robillard.

Discussion on Arena Booster Club, their role and activity with the Arena and its event programs.

Diane Krueger reviewed the Arena construction, ownership, lease with Fair Board and financials.

Hillary Mathis decisions impact future. Staff working and doing a good job, but marketing is needed. Invest in amenities.

Bailey Turner bringing up financial aspects reviewed and says 2015/16 the horse shows made \$40,000. Lack of information out there about the horse shows. Jones reviewed some historical livestock show financial information. Turner said there was a large statewide horse show that out grew the Windom Arena so that left which caused some of the fall off in revenue. She feels there are other smaller shows to make up the revenue.

Quade said she wanted to clarify that the \$5,500 the Fair Board pays to the City is for the use of the Arena, but the City pays \$5,000 back to the Fair Board for lease of the property.

Tayna Smith glad people coming together to have discussion. Her and husband have businesses in town. Have kids involved in ag activities even though they live in town. Dorated to Hockey.

Emily Cenzano, from town, and she is involved in figure skating and on board. Skating club donated skates to the Arena and could also help with capital improvements. New Chamber director and they do marketing work for community which is mostly hotel/motel tax money. CVB could use marketing funds to promote horse shows.

Jones said he met with Fair Board and asked them to help make the livestock and horse shows grow. Need communication and coordination among City and group. Help from the user groups would be appreciated. Jones noted that people appreciate all Hogan's work and just help with outreach is requested. Hogan said he is a working superintendent and not always by a phone, but call his cell and he will get back to someone leaving a message. Jones said the City has approved hiring some additional part-time help for the Community Center and Arena.

Hogan discussed the prep work on footing, learning curve on different footing needs for events and equipment needs. Jones said further discussion needed and finding ways for volunteers to assist.

Motion by Kuecker second by Smith to recommend a continuation of indoor horse shows with annual review. Motion carried 5 – 0.

Johnson said that COVID impacted things as did the season the ice system was put in. Sounds like some communication, marketing and maybe equipment. Having Parks & Recreation Commission look at the livestock\horse show financials in October each year probably good.

Jess Smith involved in softball and uses the City's facilities. They have tournaments and play games, but they as user groups plan the tournaments and do promotions for the events, it is not Hogan's job to market their tournaments, etc.

Jones said he made his statement on his thoughts at the start of the meeting. He is now asking Council for other comments or questions.

Motion by Esplan second by Benson to continue with indoor horse shows at the Windom Arena with the same footing as 2022. Motion carried 4 – 1 (Quade).

Grunig wanted to amend the motion by having no end date. Jones replied that there is not an end date in the current motion, but everyone should note that any Council can make a change at their discretion. The success of this endeavor is up to everyone.

Nelson said he got comments about things not getting done at the Arena in years past and Tim picking up things. Marketing is the downfall from what he has seen. Jones said this communication between the parties is needed to get out information and marketing, this has to be done with user group volunteers.

Benson said individuals can do things, but coming together as a group to make it happen is key.

Quade said she is not against horse shows, but looking at things through financials and comparing to the needs within all the community. Hopes the outreach and groups coming together can be successful. Money needs to be spent to maintain and improve.

Jones said financials are a concern of the whole Council so that is why help is needed from other groups as well. He thanked everyone for their input and for attending the meeting.

4. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 8:00 p.m.

Dominic Jones, Mayor

**Regular Council Meeting
City Hall, Council Chamber
January 17, 2023
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent: None.

City Staff Present: Steve Nasby, City Administrator; John Nelson, Liquor Store Manager and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – January 3, 2023
 - Economic Development Authority – January 9, 2023
 - Community Center Commission – January 9, 2023
 - Planning Commission – January 10, 2023
 - Library Board – January 10, 2023
- Regular Bills

Motion by Grunig second by Benson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

None.

6. Liquor Store Design Update:

John Nelson, Liquor Store Manager, said that the feasibility study was completed last year for a new building or significant remodel and addition to the existing building. Both of these options were in the neighborhood of \$2.5 million. With the inflation costs for construction the estimates are now over \$3 million, so the Liquor Committee and staff began work with TSP, Inc (consultants) on a new proposal to add storage space and remodeling of the store's interior. A preliminary floor plan was reviewed showing the proposed changes and additional space for storage and coolers. The estimate for this proposal is \$600,000 to \$700,000 without fees and equipment. The biggest changes include a new addition on the rear of the store for storage and deliveries, new cooler space, entry way and more retail area added by utilizing the current storage area. The Council asked about priorities for the proposed project. Nelson said that the storage space and cooler space increase is key, but other changes are needed as well. The next steps in this process would be to authorize the consultants to finalize a design, do bidding documents and solicit bids which could be done by August 2023. Possible construction in September after Labor Day, which would be done in phases to minimize any disruption to on-going operations.

Grunig asked about financing the project. Nelson said the Liquor fund has a reserve of about \$725,000. Nasby said that a combination of reserves and debt existing of a three to six year equipment bond are

likely as not all the reserves should be spent. He noted that the project could include add alternates so the Council could prioritize items and control costs.

Nelson said he will continue discussions with the Liquor Committee and work with TSP to get design agreements started for review.

7. Resolution Accepting Donations:

Jones thanked the Arena Booster Club and Heron Lake Bioenergy for their donations.

Council Member Quade introduced the Resolution No. 2023-04, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM THE ARENA BOOSTER CLUB FOR THE WINDOM ARENA" and moved its adoption. The Resolution was seconded by Grunig and on roll call vote: Aye: Benson, Grunig, Esplan, Nelson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Council Member Grunig introduced the Resolution No. 2023-05, entitled "AUTHORIZATION TO ACCEPT A DONATION FROM HERON LAKE BIOENERGY FOR THE WINDOM FIRE DEPARTMENT" and moved its adoption. The Resolution was seconded by Esplan and on roll call vote: Aye: Quade, Benson, Grunig, Esplan and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

8. 2023 Seasonal, Part-time and Recreation Department Wages:

Nasby said the wage scale is adjusted annually when the minimum wage numbers from the State are established. He noted the Council and Personnel Committee had discussed these wages and the difficulty of hiring seasonal and part-time help. The 2023 wage scale was adjusted up to help compensate for the labor market and the length of time it takes someone to get to the top was shortened in an attempt to retain part-time employees. The proposed wage scale was provided to the Department Heads for their input/review. The fiscal impact had been estimated in the 2023 budget.

Motion by Nelson second by Grunig to approve the 2023 Seasonal, Part-time and Recreation wages as presented. Motion carried 5 – 0.

9. Mayor Appointments and Reappointments:

Jones said he is recommending appointing Joanie Halverson to the HRA, Jayesun Sherman (2 year unexpired term), Josh Peterson and Dirk Abraham to the Telecom Commission and Pam Hogan to the Parks & Recreation Commission (unexpired term of Bryan Joyce). He noted that there is still one opening on the Parks & Recreation Commission and two on the Telecom Commission. Interested persons are asked to call him or City Hall.

Motion by Grunig second by Esplan to approve the Board and Commission appointments and reappointments as presented. Motion carried 5 – 0.

10. Personnel Hiring Recommendation – Liquor Store:

John Nelson said that he is recommending the hire of Kayla Andrews for the non-union, part-time Liquor Clerk position at \$12.50/hour on the newly approved wage scale. He noted that the union, part-time position that was recently hired has opened up again for advertisement as the person hired changed their mind and quit.

Motion by Quade second by Nelson to approve the hiring of Kayla Andrews for the non-union, part-time Liquor Clerk position at a rate of \$12.50/hour. Motion carried 5 – 0.

Preliminary

11. New Business:

None.

12. Old Business:

Quade said she attended an SRDC meeting where it was mentioned that Rock County had withdrawn their THC moratorium. The State is working on legislation and regulations which the City is monitoring for future action.

13. Council Comments:

Benson said more snow is forecasted so help out neighbors if you can and please do not put trash cans in the street.

Grunig noted that City Administrator evaluations from Council members are due. He said the presenters and information from the Special January 11th meeting on the horse shows was well done.

Nasby said the hazardous building on 4th Avenue was scheduled for demolition this week.

Jones thanked those attending the Joint Special meeting of the City Council and the Parks & Recreation Commission. The comments and information provided were helpful. He thanked the Street Department for their work clearing the streets of snow and slush.

14. Adjournment:

Mayor Jones adjourned the meeting by unanimous consent at 7:24 p.m.

Dominic Jones, Mayor

Attest: _____

Steve Nasby, City Administrator

TELECOMMUNICATIONS COMMISSION MEETING MINUTES

CITY OF WINDOM COUNCIL CHAMBERS December 19th, 2022

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at time 6:13 PM.

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby
V President:	Josh Peterson	City Staff:	Jeff Dahna
Secretary:	Cory Malakowsky	Council Liaison:	Jayesun Sherman <i>absent</i>
Commissioner:	Josh Peterson	Council Liaison:	Marv Grunig
Commissioner:	vacant	Others Present:	-
Commissioner:	vacant		

III. Approval of Minutes from October 28th, 2022 meeting

Motion by commissioner Peterson, to approve minutes from the October 28th, 2022 meeting. Seconded by commissioner Malakowsky. Motion approved 3 to 0.

IV. Project Updates: Dahna updates the commissioners on the various projects.

- Outside Plant (OSP) Expansion - -Work Force Housing – working with builder to place fiber optic cable to each unit. Placed fiber optic duct to each building on 11/28/2022. GPON fiber splitter pedestal with vault is back ordered until?? Looking for alternates.
- Streaming Video Services – Encoders for local channel input are ordered. Making network changes to accommodate encoders and the cache server for the SW Stream video service.
- Colocation Racks – Zayo's contractor installed fiber tray, power/ground cabling, and fuse panels into the 5 racks in the Colo space in the NOC. South Dakota Networks requested expedited rack for new Colo equipment. Pulled 8ft rack from one bay and installed into SDN Colo rack bay. SDN installed equipment November 22-23.

V. Manager's Report: Dahna reports to commissioners –

Cable TV Headend – Maintaining as necessary. Pioneer PBS KSMN issues, transmitter replacement, ect.

- Personnel item –Network Operations Center Tech position is still open but have interview scheduled.
- Upgrades - Calix E7-2 Optical Network Terminals software upgrades being worked on.
- Cable TV Headend – Maintaining as necessary.
- Personnel item –Network Operations Center Tech position is still open.

VI. New Business:

- Dahna covers the Telecom 2023 SMART Goals to the Commissioners.
- Telecom Commission City Council Liaisons Grunig and Sherman both are being replaced by Council members Esplan and Benson for 2023. Dahna thanks Council member Grunig for his time serving as liaison for the Telecom Commission.

VII. Old Business:

-Donation to Windomnet – Dahna informs commissioners that with current work load and projects, he is tabling the search for Fiber Optic Splicing Trailer (FOST) until time permits.

- Personnel item – Telecom Installer/Worker position. New hire has started and is working quite well.

VIII. Commissioner's concerns and questions: None.

IX. Set Next Telecom meeting: January 30th, 2023 at 6:00 pm at the City Council Chambers.

X. Adjourn: Meeting adjourned by unanimous consent at 6:57 pm.

Abraham, Telecom Commission President

Malakowsky, Telecom Commission Secretary

Attest: _____
Jeff Dahna, Telecom General Manager

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

January 11, 2023, at 8:30 a.m.

A regular meeting of the Board of Directors was held on January 11, 2023, at the Riverview Apartments. Board Members present: Linda Jaakola, Jean Fast-via phone, Margaret McDonald, and Joanie Halvorson. Also present was Executive Director, Linda Loewen and Operations Manager Tamara Wahdan. Absent: Tom White and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:33 a.m. with the consent agenda approved which included minutes from the December meeting, the agenda, balance report and bills report. (McDonald/Halvorson)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director presented an update on the monthly turnaround rate. Since 04/22, we have turned over 23 units with an average of 13.65 days, which includes Apartment 113. The Executive Director presented September and October fee accountant reports for review.
2. The Executive Director reported that we are still waiting for the supplies to arrive for the RV Door/Window replacement.
3. The Executive Director reported that the ACOP policy changes are still in progress.
4. The Executive Director reported that the Entry System at RV is in progress.
5. The Executive Director reported Loucks & Schwartz will start Fee Accountant Services effective January 2023.
6. The Executive Director reported she cashed out the CD at Leading Edge in the amount of \$114,959.74 and opened a new CD at United Prairie Bank. She also reported changing the existing savings account at United Prairie Bank for a higher interest account.

New Business consists of:

1. The Executive Director presented an update on the apartment 113 Modification. Richard Barnett stated the window has arrived and it's tentatively scheduled to be installed in 2 weeks.
2. The Executive Director reported that on 12/25/22 at 3:30 a.m. a water leak was reported at HS. Maintenance had to put holes into a few walls to find the leak. Thurmer's came to assist. There is damage in 4 apartments due to holes and/or water. Richard Barnett will be repairing the apartments. Then, on 12/28/22, there was a water pipe that burst at RV. After research & help by the Fire Department it was discovered to be a pressured water pipe that feeds the fire hoses in the stairwells. Brother's Fire has ordered parts and will install them when they arrive. Our insurance should cover both situations.
3. The Executive Director reported that the Board Liaison Term expired 12/31/22. Three tenants have shown interest in joining the board. After some discussion, a motion was made to appoint Sheryl Skarset as the Tenant liaison with a term date of 2028. (Fast/McDonald with 1 opposed-Jaakola).
4. The Executive Director presented the On-Call Pay rate portion of the Personnel Policy for review of language. After some discussion a motion was made to update the On-Call Pay portion, 2nd paragraph to read as follows: Non-exempt employees responding to a call will be paid regular time for hours worked with a minimum of two (2) hours pay. The motion included approval to pay maintenance staff regular time for the hours worked on Christmas day due to the water leak at HS. (Fast/McDonald)
5. The Executive Director presented a letter and check received from a maintenance staff person stating they would not be taking the boiler test/getting their boiler's license and the check was for reimbursement for the

upcoming test. After much discussion, a motion was made to not accept the letter and check as obtaining a boiler's license is part of the maintenance job description and required. The Executive director along with a board member will be meeting with the maintenance staff person to discuss this issue. (McDonald/Fast)

6. The Executive Director has been working on: Training the new OM's, CFP Projects, REAC Submission, EIV reporting, SAM.gov Renewal, ACA Reporting, Op Funding Reporting and CFP obligations.
7. Upcoming board meetings February 8th (HS)- Linda Jaakola will be absent and March 8th (RV)-Margaret McDonald will be absent.

With no further business, the meeting was adjourned at 10:28 a.m. (McDonald/Fast)

Linda Jaakola, Chairman

Linda Loewen, Executive Director

CITY OF WINDOM TREE COMMISSION MEETING MINUTES

January 18, 2023

1. Call to Order: The meeting was called to order at 5:05 p.m. at the council chambers by Chairperson Steve Fresk.
2. Roll Call:
Commission Present: Steve Fresk, Joanne Kaiser, Deborah Polzin, Jim Knigge, Ron Kuecker, Jon Ketzenberg
Commission Absent:
Council Liaisons: James Nelson (absent)
Public Present: David Bucklin, Nathan Harder, Breanna Wagner
3. Approve Minutes of September 7, 2022
Motion made by Jim Knigge, seconded by Joanne Kaiser
4. Treasurer Report: No line item in the budget for 2023 Tree Commission needs
5. Old Business:
 - a. Discussion held on the proposed mini-forest to be planted in the Legion Field and Kastle Kingdom area, inside the wellhead protection area. Watonwan Watershed Wellhead Protection grant amounts to \$5,000 plus 15% (\$750) matching funds and can be used to fund this project.
6. New Business:
 - a. Spring Tree planting: as in the past, specified varieties of potted trees will be made available to the public for a modest fee of \$25. Planting will happen in May once boulevard locations have been checked for underground wires. Landowner/renter is responsible to see that new trees are sufficiently watered throughout the year.
 - b. Approximately 50 trees will be ordered for boulevard planting and use in Legion Field and the wellhead protection area.
7. Open Mike: Emerald Ash Borer has been confirmed in Mankato and closer to home at Butterfield. Discussion was held concerning use of chemicals to save favored ash trees instead of immediate removal of tree. Cost of chemical application would be at landowner/renter's expense.
8. Meeting adjourned at 5:40 pm.

Next Tree Commission Meeting April 5, 2023 at 5:00 p.m. at Council Chambers.

ATTEST:

Tree Commission Chair _____

Tree Commission Secretary _____

UTILITY COMMISSION MINUTES
Council Chambers
January 25, 2023

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan and Glen Francis (Electronic)
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Leesa Arndt, Utility Billing/Analyst and Andy Spielman, Building Official

Others Present: Travis Zipf, DGR Engineer

APPROVE MINUTES

Motion by Riordan second by Francis to approve the December 28, 2022 Minutes. Motion carried 3 – 0.

PLANNING & ZONING CODE REVIEW DISCUSSION

Spielman presented changes to the City Code of Ordinances. Items discussed were Chapter §151.64 Utilities and Drainage. He said when presented with new subdivisions, plans are reviewed for code compliance and design standards. Section 151 begins with verbiage that allows applicants to apply for a variance if the written regulation cannot be met. The Utility Commission consensus was to leave language the same in §151.64 (A).

Spielman explained that Chapter §151.64 (B) is interpreted that a plat could be presented and accepted with a private sewer system. The Commission discussed removing the highlighted language as a variance can be applied for to allow extenuating circumstances. Spielman also noted adding in the additional exception of “or sewer” to the private disposal system regulation.

Chapter §151.64 (D) is proposed to add a requirement for service connections to be extended to the end of new streets. Spielman gave examples of streets that do not meet this proposed requirement. The Commission agreed that a variance application can be submitted for their review if developers cannot meet these circumstances.

Motion by Riordan second by Francis to approve removing the highlighted language under §151.64 (B), add in “or sewer” language in §151.64 (B), and add in §151.64 (D) to the City Code. Motion carried 3 – 0.

Spielman questioned the additional Chapter §151.64 (New E) highlighted language as he believes it can be removed from the City Code. The Utility Commission discussed the verbiage and decided to leave it in as “may accept” is included, offering the Commission a chance to deny a potential expansion based upon bordering water and sanitary services.

ELECTRIC ITEMS

Generation Plant Scope of Work

Sykora handed out a Scope of Work for the Diesel Generation Addition Project. Travis Zipf, DGR Engineer, explained the fees according to the Proposed Scope of Work. The preliminary design charge changes were a correction in accounting fees, as the preliminary design has been completed. Other segment changes discussed were generator contract administration, demolition/installation, design, and overall oversight of the project. Engineering costs are billed hourly, and a competent contractor can reduce this cost. Zipf said that the engineering costs were built into the contingency allocation of the project and this is estimated at approximately 12% of the project cost. This percentage is comparable to a recent DGR completed project with the City of Luverne.

Francis questioned some expenses and asked what city staff can contribute. Sykora said that city staff will complete what they can on the truck garage project, but will have contractors complete work in the generation plant to meet the MISO and Caterpillar agreements/deadlines. DGR will still oversee those contractors for liability protection.

Zipf said that installation designs should be completed soon and expects the call for bids to be ready by the end of March with an extended construction period to attract more bidders. Project construction is to begin by late summer/fall. August 2024 is the projected start-up date. Francis expressed the truck garage should be completed first as product availability may be an issue.

Sykora mentioned the Cost Estimate Summary and Amendment #1 was reviewed with Steve Nasby, City Administrator.

Motion by Riordan second by Francis to approve Amendment #1 of the Diesel Generation Addition Project. Motion carried 3 – 0.

Truck Shed Scope of Work

Zipf went over the Truck Shed Master Agreement handout. He said the building size is 70 feet by 100 feet, A-frame construction, with a link to the existing building for snow load control purposes. The approximate cost is \$140/square foot. The Electric Department will provide several supplies to lower costs. Engineering is projected at \$117,700, 11.7% of the project. The building will be minimalistic, allowing for improvements to be made over time if needed.

Motion by Riordan second by Francis to approve Task Order #6 with DGR engineering for the construction of a new Truck Shed for the Electric Department. Motion carried 3 – 0.

NESHAP Monitor Panels

Sykora said the monitoring panels for emissions data on the current generators are beginning to fail. A CMPAS representative is planning on visiting the plant to assist in capturing needed data from the software required for MPCA reports. DGR will be consulted on the best route to resolve this issue.

Other Electrical Items

Sykora asked the Commission their opinion on the emissions stacks that will be placed for the new generators. Wrapping the stacks cosmetically will cost \$10,000 per stack. Commission consensus was to forgo this expense. Sykora is still working with the structural engineer on proper stabilization of the stacks.

Sykora added the new generator engines were specified as having a 200-gallon day tank. Building Code only allows a maximum of 660 gallons of fuel storage inside a building. Sykora proposed doing two three hundred-gallon tanks that can be piped together for future engines. The cost increase would be \$1,930 per tank.

Motion by Francis second by Riordan to approve the move to two three-hundred-gallon tanks for the Diesel Generation Addition Project. Motion carried 3 – 0.

Sykora will provide a formal Change Order.

Sykora mentioned staff has been working on emptying the current truck shed. Inventory, wiring, and overhead storage has all been moved.

Grunig asked about the removing the old Lions shelter near the plant. Sykora said the bathrooms have not been used in the last year. Staff will explore where the water service lines run in the area, as bathrooms maybe added to the Veteran's Memorial in the adjacent lot.

WATER/WASTEWATER ITEMS

Anderson handed out an estimate from Midco Diving and Marine Services. The estimate stems from flaking found on the big tower. He spoke with Kelly Yahnke, Bolton & Menk Project Manager, and was advised that the paint product inside the tower is different than the external portions. It is recommended that the painter inspect the inside of the tower when spot repairs are completed externally.

Landfill Recovery Well A Maintenance

Anderson said that the pump from Well A had a bad bearing and was repaired. After replacing the fixed motor back in service, staff still noticed low production. Their Well discovered that the screens are plugged, thus slowing production. The vendor tried compressed air, acid washing, and chlorine. The screens were then jetted on Monday and production has increased. Due to the complex fix, Anderson projects a \$15,000 expense for the service.

Other Water/Wastewater Items

Anderson mentioned MN Valley Testing was on-site for the January well testing. They recommended RWA and RWB to remain off-line for the January samples, and will be sampled the remaining quarters of the year. Well 7 will only run when sampling.

Anderson explained a recent water main break on 17th Street. This is composed of 4" ductile iron pipe. It was a clean break and repaired with a sleeve and rubber liner. Services were interrupted for a couple of hours.

Anderson has been contacted by a Hy-Life representative about their pond sludge removal. Hy-Life has a vendor proposing the use of a biological product to assist in the removal and invited Anderson to listen to their processes. He is hoping to see a biosolids benefit for the wastewater treatment plant.

REGULAR BILLS

Motion by Riordan second by Francis to approve the Regular Bills as presented. Motion carried 3 – 0.

OLD BUSINESS

None.

NEW BUSINESS

Sykora reviewed the recent power outage due to a cutout failure between Big Game and T&M Development resulting in an outage at TORO.

The next regular meeting was set for February 22nd at 10:00 in the City Council Chambers.

ADJOURN

Schwalbach adjourned the meeting at 11:50 am.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Joint Government Meeting Minutes
January 30, 2023
Windom Community Center – 1750 Cottonwood Lake Drive
5:30 p.m.

1. **Call to Order:** City of Windom
2. **Roll Call:**
 - Jamie Frank (Windom School)
 - Dean Janzen and Michael Mueller (City of Mountain Lake)
 - Dominic Jones, Jenny Quade and Steve Nasby (City of Windom)
 - Larry Anderson and Norm Holman (Cottonwood County)
 - James Westerman (City of Storden)
 - Ryan Sokolofsky (City of Bingham Lake)

3. **Brief Updates on Projects\Activities:**

Cottonwood County – said they completed their pay matrix update and have settled their labor agreements for 2023 and 2024. They are working on broadband and a project to replace the Courthouse windows.

Windom Schools – They have had seven snow days and three late starts. The school relies on the County Highway Dept for road condition reports and thanked them for their work. There is an anti-bullying speaker on February 8th to speak to students and a community event that evening. The school is in discussion with the Fair Board about the lease for buildings used to store buses. Prom 2023 had the date moved due to a conflict with the State Speech Tournament. Their labor agreement with the teachers will be negotiated in 2023.

Mountain Lake – They settled with their labor union on a three-year agreement. Projects include changing out their old diesel generators (either 2 or 4) which would cost \$8 – 10 million. Discussions are also starting on a potential new fire hall and they will pursue State bonding. The City needs to sell some of the commercial lots by the highway so there is a lower burden on the property tax levy to accommodate costs for the future fire hall. The City has SDN as a vendor to put fiber into the commercial park, which was paid for by the City.

Bingham Lake – A VFD controller on their water system needs to be replaced as only one is currently operating. They are looking at a generator for backing up the water system to pump water into their storage as if power went down they are left with few options. A tile project along 3rd Avenue will start this year and will help reduce flooding of properties and connect to the storm water pond already completed. The snow melts this year will likely cause some surface flooding in town.

Storden – They settled wages with their two employees. All streets were seal-coated in 2022 in a joint project with the County. Water and sewer infrastructure are all in good condition. Snow removal work is done in-house and going well. A new mini-storage building was constructed. There is only one empty house in town available for sale or rent.

Windom – Two new City Council members started in 2023. Electric transmission line rebuild will start in April and be done by August. Other electric projects in process of moving along include new generation, generation building and new truck shed. The liquor store is working on a plan

to add some storage and remodel the existing building envelope. Workforce housing apartments under construction which will add 200 people to the community so discussions with the State Demographer need to occur to push Windom to 5,000 population and qualification for State road aid. Horse shows will continue indoors at the Arena after a public meeting was held, this impacts the rural area too so some partnerships are being looked at to help with promotions and improvements. Kastle Kingdom playground needs to be re-constructed and the pool needs replacement, both are large projects that are needing planning. Snow removal is going well and thanks to the Street Department for all their work.

4. Broadband Discussion:

Cottonwood County said the feasibility study has been completed and they have met with a preferred vendor to do all of the fiber in the County excluding Windom and maybe Mountain Lake. The County said the numbers show about \$13,000 per passing and they would be seeking grants to help off-set about 75% the costs to make it financially feasible for people. One idea is to utilize existing utility poles, which could reduce the costs by 20-30%. Costs are estimated to be \$60-70 for a 100 mb service that could go as high as 1 gb. The timeline would be out two – three years before any construction.

5. Windom Schools Strategic Planning:

The Minnesota School Board Association is working with Windom Schools to review and obtain community input on a mission, vision and core values. A survey tool is live on-line at this time and listening session start on January 31st. One of the goals is to look at ways to close the achievement gap and review space needs.

6. THC Discussion & Plans for Licensing\Regulation:

Parties discussed the State's passage of the law effective in June 2022 and how it was not well planned for licensing or regulation. Cottonwood County has not taken any actions on the issue, but Mountain Lake and Windom have passed moratoriums on the sale of products in their cities. With the DFL controlling the legislative process and Governor's office they have a stated position to push ahead THC but also all marijuana. The Sheriff's Association and Police Chief's Association are both opposed to legalization. Discussion on impacts for law enforcement, schools, regulations and social\medical consequences was held. The group felt it may be a good path for Cottonwood County to regulate it so all cities would have the same rules. Status is to wait and see what the State legislature passes and produces for rules and regulations.

7. Old Business:

None.

8. New Business:

Meeting dates for the group would remain the 5th Monday of a month and be at 5:30 pm. The next meeting would be May 29th but that is Memorial Day so the group chose to move the next meeting to Tuesday, May 30th. The City of Storden volunteered to host the May meeting. Thought that legislators and the media could be invited to attend the next meeting.

9. Adjourn:

Meeting adjourned at 7:20 pm.

**CITY OF WINDOM
PLANNING COMMISSION
SPECIAL MEETING
MINUTES
JANUARY 31, 2023**

1. Call to Order: The meeting was called to order by Chairman Mattson at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Brett Mattson, Jared Baloun, Lorri Cole, Dustin Harrold, Carol Hartman, Jeremy Johnson, and Brandon Pletcher. Absent: Ben Byam.

Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen.

3. Approval of Minutes: January 10, 2023

Motion by Commissioner Hartman, seconded by Commissioner Johnson, to approve the Planning Commission Minutes for the Meeting held on January 10, 2023, as sent. Motion carried 7-0.

4. Land Use Code Review: Zoning Admin. Spielman advised that at this meeting the plan is to review the Planned Unit Development (PUD) sections. In response to a question, he replied that the Gove Acres Subdivision is an example of a PUD. The Commissioners previously approved a change in the application process for PUDs from a conditional use permit to a rezoning application. A PUD would be a zoning overlay over an existing zoning district. He reviewed the proposed changes to Section 152.190 "Purpose" which are minimal.

After discussion, it was the consensus of the Commissioners to delete the wording "at least sufficient to meet the minimum requirements established in the comprehensive plan" in Subsection 152.191(D) "Common open space" as the requirement is covered in Subsection 152.191(B) and to delete the new sentence at the end of Subsection 152.191(D) which had been inserted by the Consultant Rose Schroder. It was the consensus of the Commissioners that Subsections 152.191(K) and (M) should be deleted, as proposed by the Consultant, as these items are addressed in subsequent subsections.

Zoning Admin. Spielman advised that Section 152.192 "Residential PUD" is a new section. Existing sections will be renumbered. There was a discussion concerning 152.192(B) "Maximum Units Allowed per Acre". It was the consensus of the Commissioners that the numbers provided by the Consultant are comparable to calculations of density per lot for those zoning districts under current City Code. However, they felt that an apartment building would not be appropriate in R-1 (or A-0) Districts. Commissioners requested that Staff clarify the interpretation of this subsection with the City Attorney.

There was considerable discussion on Subsection 152.192(D)b) regarding eligible items to meet open space or recreational space requirements. Commissioner Hartman felt that the language should specific "outdoor" open space. Other Commissioners felt that the percentage of open space could include outdoor open space and recreational structures and improvements, such as the clubhouse in Gove Acres Subdivision.

Zoning Admin. Spielman will clarify Consultant Schroder's intent concerning frontage in Subsection 152.192(E)b).

Motion by Commissioner Harrold, seconded by Commission Pletcher, approving new Section 152.192 "Residential PUD" subject to City Attorney review and clarifications requested by the Commission. Motion carried 6-1 (Commissioner Hartman voting nay.)

Zoning Admin. Spielman reviewed new Section 152.193 "Mixed Use PUD" with the Commission. Commissioner Baloun advised that he was aware of a mixed use building in Harrisburg, South Dakota. Zoning Admin. Spielman displayed a Google map picture of the building for reference. It was the consensus of the Commissioners that mixed use PUDs should also be allowed in the R-3 Zoning District, Subsection

152.193(G)d) prohibiting pitched roofs and hipped roofs should be deleted, and the percentage of windows in Subsection 152.193(G)3) should be reduced to at least thirty-five (35) percent.

There was a discussion concerning the design requirements in Subsection 152.193(G)a). The recommendation was twenty-five (25) percent of the street façade should be approved masonry materials set forth in this subsection and the last sentence in this subsection should be deleted. It was the consensus of the Commissioners that Subsection 152.193(G)f) should be revised to end the sentence after the words “primary structure”. It was the consensus of the Commissioners that Subsection 152.193(G)g) should be revised to read “Accessory structures shall not be placed in such a manner that they extend in front of the front building line of the primary structure.”

Commissioner Harrold stated that he feels that there are too many requirements and restrictions in Section 152.193.

Motion by Commissioner Baloun, seconded by Commissioner Johnson, to approve Section 152.193 with the amendments discussed and set forth above. Motion carried 5-1-1. (Commissioner Harrold voted nay and Commissioner Cole had previously left for another commitment.)

Zoning Admin. Spielman reviewed the proposed revisions to existing Section 152.192 (which will be renumbered to Section 152.194). He will confirm with Consultant Schroder the location of the procedure requirements that were previously set forth in the existing Section 152.193.

Zoning Admin. Spielman reviewed the proposed new Sections 152.478 and 152.479 under “Mixed Use Structure”. These structures would be allowed in the B-1, B-2, B-3, and R-3 Zoning Districts.

Motion by Commissioner Harrold, seconded by Commissioner Pletcher, to approve new Sections 152.478 and 152.479 on “Mixed Use Structure” as presented. Motion carried 6-0.

5. Other Business/Reports: None.
6. Unfinished Business: None.
7. New Business: Zoning Admin. Spielman advised that the next regularly-scheduled Planning Commission Meeting would be Tuesday, February 14th. At this time, Commissioners Johnson, Pletcher, and Cole indicated that they will not be available for this meeting.
8. Planning Commission Comments, Concerns, Suggestions: Commissioner Baloun requested that at such time as the entire Land Use Code has gone through the Commission’s preliminary review, that the Planning Commission receive the final copy well in advance of the next scheduled meeting to allow additional time for review.
9. Adjourn: The meeting was adjourned by unanimous consent at 9:30 p.m.

Attest: _____
Andy Spielman, Zoning Administrator

Brett Mattson, Chairman

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Area Chamber of Commerce

Previous Gambling Permit Number: X-

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-0759873

Mailing Address: 303 9TH STREET

City: WINDOM State: MN Zip: 56101 County: COTTONWOOD

Name of Chief Executive Officer (CEO): Emily Cenzano

CEO Daytime Phone: 507-831-2752

CEO Email: director@windomchamber.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): ISLAND PARK

Physical Address (do not use P.O. box): 4TH AVENUE SOUTH

Check one:

☒ City: WINDOM Zip: MN County: COTTONWOOD

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 06/10/2023

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Emily Cenzano Date: 1/30/23

(Signature must be CEO's signature; designee may not sign)

Print Name: Emily Cenzano

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



Windom, MN

Expense Approval Report

By Fund

Payment Dates 1/14/2023 - 2/3/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
BETTY MCBRIDE	1284-4	01/17/2023	CREDIT BALANCE	100-20191	12.85
ROGER BOCKELMANN	38665-2	01/17/2023	CREDIT REFUND	100-20191	13.58
AMANDA OROZCO	46381-6	01/17/2023	CREDIT REFUND	100-20191	51.37
DIANAH NYANGAU	59691-8	04/20/2021	CREDIT BALANCE REFUND	100-20191	4.32
DOMINGA TOMAS JUAREZ	6697-3	01/17/2023	CREDIT REFUND	100-20191	41.60
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	100-20202	1.00
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	100-20202	79.10
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	100-20202	20,433.45
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	100-20202	6,330.00
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	100-20202	42.00
					27,009.27
Activity: 41110 - Mayor & Council					
AMERICAN LEGAL PUBLISHIN	22989	01/27/2023	MAJOR/COUNCIL/LEGAL FEES	100-411 10-304	203.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-411 10-326	24.35
STEVE NASBY	1-25-23 - 1-26-23	01/27/2023	TRAVEL EXPENSE/CGMC	100-41110-331	197.16
CONVENT. & VISITOR BUREAU	JAN 2023	01/24/2023	LODGING TAX/AMERICINN	100-41110-491	2,848.68
CONVENT. & VISITOR BUREAU	JAN 2023	01/24/2023	LODGING TAX/RED CARPET	100-41110-491	401.54
Activity 41110 - Mayor & Council Total:					3,674.73
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	100-41310-131	9.00
INDOFF, INC	3617100	12/31/2022	CITY OFFICE/SUPPLIES	100-41310-200	113.98
INDOFF, INC	3622148	01/20/2023	CITY OFFICE/SUPPLIES	100-41310-200	23.59
INDOFF, INC	3625279	01/27/2023	CITY OFFICE/SUPPLIES	100-41310-200	4.39
WEX Health Inc	0001663046-IN	12/31/2022	PARTICIPANT FEE	100-41310-217	123.75
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-41310-321	75.37
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	100-41310-326	288.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-41310-326	309.12
Activity 41310 - Administration Total:					947.20
Activity: 41910 - Building & Zoning					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	100-41910-131	1.80
INDOFF, INC	3622147	01/20/2023	B&Z/SUPPLIES	100-41910-200	3.29
WEX BANK	86038906	12/31/2022	DECEMBER 2022	100-41910-212	85.90
SEH	440051	12/31/2022	PERKINS CREEK/FLOOD PLAIN	100-41910-303	1,521.25
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-41910-321	59.39
Activity 41910 - Building & Zoning Total:					1,671.63
Activity: 41940 - City Hall					
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-41940-381	465.84
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-41940-382	123.96
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	100-41940-383	753.79
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	100-41940-383	1,193.50
HOMETOWN SANITATION SER	0000495130	12/31/2022	CITY OFFICE/REFUSE DISPOSAL	100-41940-384	102.98
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-41940-385	222.55
MELISSA PENAS	JAN 2023	02/01/2023	CLEANING	100-41940-406	356.50
SANDRA HERDER	JAN 2023	02/01/2023	CLEANING	100-41940-406	356.50
SCHWICKERT'S TECTA AMERIC	S510105145	01/24/2023	CITY HALL/MAINTENANCE	100-41940-409	544.12
Activity 41940 - City Hall Total:					4,119.74
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	100-421:20-131	19.80
INDOFF, INC	3622778	01/24/2023	POLICE/SUPPLIES	100-421:20-200	39.99
WEX BANK	86038906	12/31/2022	DECEMBER 2022	100-421:20-212	1,776.45
WEX BANK	86038906	12/31/2022	DECEMBER 2022	100-421:20-212	-14.63
COTTONWOOD CO AUD/TREA	FEB 2023	01/19/2023	RENT/DEPUTY ATTORNEY	100-421:20-304	3,957.50

Expense Approval Report

Payment Dates: 1/14/2023 - 2/3/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COTTONWOOD VET CLINIC	12-30-22 BRUNO	12/31/2022	POLICE/BRUNO/MEDICAL FEE	100-42120-305	112.06
LEAGUE OF MN CITIES	375160	01/24/2023	POLICE/TRAINING & REGISTR	100-42120-308	900.00
AT & T MOBILITY	287293102788X01032023	12/31/2022	POLICE/TELEPHONE	100-42120-321	692.71
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-42120-321	29.23
ALPHA WIRELESS - MANKATO	19007	01/10/2023	POLICE/RADIO UNITS	100-42120-323	108.00
MOTOROLA SOLUTIONS, INC.	8281518844	12/25/2022	POLICE/RADIO UNITS	100-42120-323	831.20
COTTONWOOD CO AUD/TREA	23010003	12/31/2022	POLICE/DISPATCH CALLS	100-42120-325	4,558.50
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	100-42120-326	300.00
LEASE FINANCE PARTNERS	3250 01-20-23	01/24/2023	POLICE/DATA PROCESSING	100-42120-326	398.00
LANGUAGE LINE SERVICES, IN	10719757	12/31/2022	POLICE/INTERPRETATION FEE	100-42120-327	78.29
NORTHWINDS PET RESORT, LL	GDLkoW-2505	12/31/2022	POLICE/DOG BOARDING	100-42120-334	48.00
CRIME STOPPERS OF MINN	12-30-2022	01/10/2023	POLICE/ADVERTISING	100-42120-340	200.00
SUNSET LAW ENFORCEMENT,	007602-IN	12/29/2022	POLICE/MAINTENANCE - OFFI	100-42120-404	473.30
AXON ENTERPRISE, INC	INUS128732	01/17/2023	POLICE/MAINTENANCE - OFFI	100-42120-404	4,800.00
CRYSTAL CLEAN CAR WASH LL	1039	12/31/2022	POLICE/MAINTENANCE - VEHI	100-42120-405	61.00
COTTONWOOD CO AUD/TREA	FEB 2023	01/19/2023	RENT/DEPUTY ATTORNEY	100-42120-412	2,050.00
FLEET SERVICES DIVISION	2023060001	12/31/2022	POLICE/VEHICLE LEASE	100-42120-419	1,741.21
SCB PUBLIC FINANCE	FEB 2023	01/24/2023	40049-01/5-60/POLICE/VEHIC	100-42120-419	1,054.07
SCB PUBLIC FINANCE	JAN 2023	01/24/2023	POLICE/VEHICLE LEASE	100-42120-419	1,054.07
HEAT TACTICAL TEAM	1-1-23	01/10/2023	POLICE/HEAT DUES 2023	100-42120-433	2,260.85
MN CHIEF OF POLICE ASSN	13784	01/17/2023	POLICE/DUES	100-42120-433	342.00
WINDOM FIRE & SAFETY, LLC	0008216	01/10/2023	POLICE	100-42120-480	119.90
WINDOM TOWING LLC	17558	12/31/2022	POLICE/TOWING	100-42120-480	215.00
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	100-42120-480	1.80
Activity 42120 - Crime Control Total:					28,208.30

Activity: 42220 - Fire Fighting

ARAMARK	2560093185	01/26/2023	FIRE/SUPPLIES	100-42220-211	43.14
WEX BANK	86038906	12/31/2022	DECEMBER 2022	100-42220-212	257.52
SERENA TOTZKE-JOHNSON	1305	01/27/2023	FIRE/TRAINING & REGISTRATI	100-42220-308	520.55
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-42220-321	42.56
COTTONWOOD CO AUD/TREA	23010003	12/31/2022	FIRE/DISPATCH CALLS	100-42220-325	78.75
ACTIVE911, INC.	460216	12/31/2022	WINDOM FD/ALERTING SUBS	100-42220-325	480.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-42220-381	360.72
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-42220-382	18.36
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	100-42220-383	623.38
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	100-42220-383	987.03
HOMETOWN SANITATION SER	0000495174	01/17/2023	FIRE/REFUSE DISPOSAL	100-42220-384	48.60
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-42220-385	39.50
GRAINGER, INC	9559851648	01/24/2023	FIRE/MAINTENANCE - OFFICE	100-42220-404	257.20
WINDOM AUTO VALU	12-25-22 3400540	12/31/2022	MAINTENANCE	100-42220-405	-36.00
WINDOM AUTO VALU	12-25-22 3400540	12/31/2022	MAINTENANCE	100-42220-405	325.98
PAUL W MARSH	26855	01/31/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	423.90
WDR - DEPUTY REGISTRAR #5	FEB 28, 2023	01/26/2023	FRIE/2017 AMERICAN BEST C	100-42220-405	23.25
MN STATE FIRE DEPT ASSOC	2023 DUES	01/20/2023	FIRE/MEMEBERSHIP DUES	100-42220-433	290.00
Activity 42220 - Fire Fighting Total:					4,784.44

Activity: 42500 - Civil Defense

ALPHA WIRELESS - MANKATO	19008	01/10/2023	CIVIL DEF SIRENS	100-42500-323	1,800.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-42500-381	31.28

Activity 42500 - Civil Defense Total: 1,831.28

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	12-30-2022	12/31/2022	CITY/POUND SERVICES	100-42700-300	145.00
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Activity 42700 - Animal Control Total: 145.00

Activity: 43100 - Streets

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	100-43100-131	7.20
WEX BANK	86038906	12/31/2022	DECEMBER 2022	100-43100-212	7,346.04
WEX BANK	86038906	12/31/2022	DECEMBER 2022	100-43100-212	-60.50
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-43100-217	70.00
SCOTT VEENKER	29262	12/31/2022	STREET/SNOW REMOVAL SQU	100-43100-224	1,820.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-43100-321	46.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	100-43100-326	300.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-43100-381	2,090.72
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-43100-381	276.25
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-43100-382	18.72
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	100-43100-383	791.73
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	100-43100-383	1,253.58
HOMETOWN SANITATION SER	0000495131	12/31/2022	STREET DEPT/REFUSE DISPOS	100-43100-384	102.98
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-43100-385	39.21
SOUTHERN MN INSPECTION C	20675	01/31/2023	STREET/MAINTENANCE - STR	100-43100-402	385.00
WINDOM AUTO VALU	12-25-22 3400540	12/31/2022	MAINTENANCE	100-43100-404	200.72
MILLER SELLNER EQUIP	544458	01/12/2023	STREET/MAINTENANCE - OFFI	100-43100-404	106.99
DGR ENGINEERING	00258141	12/31/2022	CUL-DE-SAC	100-43100-439	1,937.00
Activity 43100 - Streets Total:					16,731.64

Activity: 45202 - Park Areas

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	100-45202-131	1.80
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	100-45202-381	426.70
HOMETOWN SANITATION SER	0000495132	12/31/2022	SQUARE/REFUSE DISPOSAL	100-45202-384	58.98
HOMETOWN SANITATION SER	0000495146	01/06/2023	ISLAND PARK/REFUSE DISPOS	100-45202-384	25.99
HOMETOWN SANITATION SER	0000495180	01/06/2023	ABBY PARK/REFUSE DISPOSAL	100-45202-384	21.98
WINDOM AUTO VALU	12-25-22 3400540	12/31/2022	MAINTENANCE	100-45202-404	63.92
Activity 45202 - Park Areas Total:					866.04
Fund 100 - GENERAL Total:					89,989.27

Fund: 211 - LIBRARY**Activity: 45501 - Library**

DEMCO	7244407	01/24/2023	LIBRARY/SUPPLIES	211-45501-200	268.44
DEMCO	7250010	01/31/2023	LIBRARY/SUPPLIES	211-45501-200	146.90
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	211-45501-321	160.62
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	211-45501-326	300.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	211-45501-326	70.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	211-45501-381	234.68
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	211-45501-382	19.27
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	211-45501-383	508.85
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	211-45501-383	805.67
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	211-45501-385	40.97
SANDRA HERDER	JAN 2023	02/01/2023	CLEANING	211-45501-402	379.50
MELISSA PENAS	JAN 2023	02/01/2023	CLEANING	211-45501-402	379.50
Activity 45501 - Library Total:					3,314.40
Fund 211 - LIBRARY Total:					3,314.40

Fund: 225 - AIRPORT**Activity: 45127 - Airport**

BEST OIL COMPANY	74262	01/31/2023	AIRPORT/AV GAS	225-45127-264	12,819.60
SOUTHWEST MN BROADBAN	01-15-2023	01/19/2023	AIRPORT/TELEPHONE	225-45127-321	27.41
Activity 45127 - Airport Total:					12,847.01
Fund 225 - AIRPORT Total:					12,847.01

Fund: 230 - POOL**Activity: 45124 - Pool**

ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	230-45124-217	133.33
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	230-45124-381	33.06
Activity 45124 - Pool Total:					166.39
Fund 230 - POOL Total:					166.39

Fund: 235 - AMBULANCE**Activity: 42153 - Ambulance**

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	235-42153-131	1.80
WEX BANK	86038906	12/31/2022	DECEMBER 2022	235-42153-212	-29.57
WEX BANK	86038906	12/31/2022	DECEMBER 2022	235-42153-212	3,590.83
ARAMARK	2560093185	01/26/2023	AMBO/SUPPLIES	235-42153-217	43.13

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LINDE GAS & EQUIPMENT INC	33376039	12/31/2022	AMBO/MERCHANDISE-MEDIC	235-42153-261	598.99
LEWIS FAMILY DRUG, LLC	56-121639801	12/31/2022	AMBO/MERCHANDISE-MEDIC	235-42153-261	483.13
LEWIS FAMILY DRUG, LLC	56-122521200	12/31/2022	AMBO/MERCHANDISE-MEDIC	235-42153-261	313.57
AT & T MOBILITY	287304392280X01032023	12/31/2022	AMBO/NOV 22-DEC 22/TELEP	235-42153-321	306.84
AT & T MOBILITY	287304392280X01032023	12/31/2022	AMBO/NOV 22-DEC 22/TELEP	235-42153-321	306.84
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	235-42153-321	28.38
COTTONWOOD CO AUD/TREA	23010003	12/31/2022	AMBO/DISPATCH CALLS	235-42153-325	1,199.25
EXPERT BILLING LLC	10875	12/31/2022	AMBO/OCT RUNS	235-42153-326	2,204.00
EXPERT BILLING LLC	10876	12/31/2022	AMBO/NOV RUNS	235-42153-326	2,349.00
KRISTEN PORATH	1-10-23 - 1-20-23	01/23/2023	AMBO/MEALS	235-42153-334	60.16
DAN MESNER	1-11-23	01/24/2023	AMBO/MEALS	235-42153-334	14.85
TIM HACKER	1-13-23 - 1-20-23	01/24/2023	AMBO/MEALS	235-42153-334	50.98
JODI JOHNSON	1-21-23	01/23/2023	AMBO/MEALS	235-42153-334	10.72
JUSTIN HARRINGTON	1-9-23 - 1-22-23	01/24/2023	AMBO/MEALS	235-42153-334	90.55
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	235-42153-381	240.48
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	235-42153-382	12.24
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	235-42153-383	415.59
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	235-42153-383	658.02
HOMETOWN SANITATION SER	0000495174	01/17/2023	AMBO/REFUSE DISPOSAL	235-42153-384	32.39
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	235-42153-385	26.33
TOWN 'N COUNTRY	11345	01/20/2023	AMBO/MAINTENANCE - VEHI	235-42153-404	179.98
PAUL W MARSH	26752	01/24/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	90.54
PAUL W MARSH	26799	01/20/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	105.14
PAUL W MARSH	26820	01/20/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	353.18
O'REILLY AUTOMOTIVE, INC	4425-361741	01/19/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	17.98
ARROW MANUFACTURING IN	7453	01/19/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	345.00
SIRIUS XM RADIO INC	X7-1596198778	01/24/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	18.99
DONNA MARCY	1-13-23	01/24/2023	AMBO/BOOKS/PAMPHLETS	235-42153-435	25.00
MARY HOLMEN	1-13-23	01/24/2023	AMBO/BOOKS/PAMPHLETS	235-42153-435	25.00

Activity 42153 - Ambulance Total: 14,169.31

Fund 235 - AMBULANCE Total: 14,169.31

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	250-46520-131	1.80
INDOFF, INC	3622147	01/20/2023	EDA/SUPPLIES	250-46520-200	3.29
EHLERS & ASSOC., INC.	92794	12/31/2022	EDA/2022 PAYGO NOTES	250-46520-301	260.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	250-46520-321	59.39
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	250-46520-326	300.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	250-46520-381	52.29
GREATER MN PARTNERSHIP	1254	01/10/2023	EDA/MEMBERSHIP	250-46520-433	500.00

Activity 46520 - EDA Total: 1,176.77

Fund 250 - EDA GENERAL Total: 1,176.77

Fund: 254 - NORTH IND PARK

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	76437	01/13/2023	2013B PRINCIPAL & INTEREST	254-49980-601	25,000.00
BOND TRUST SERVICE CORP	76437	01/13/2023	2013B PRINCIPAL & INTEREST	254-49980-611	237.50

Activity 49980 - Debt Service Total: 25,237.50

Fund 254 - NORTH IND PARK Total: 25,237.50

Fund: 255 - EDA GENERAL RLF

HOUSING & REDEVELOPMEN	JAN 20, 2023	01/24/2023	REPAY OF PRINCIPAL-LOT 1, BL	255-122300	2,571.43
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2,571.43

Fund 255 - EDA GENERAL RLF Total: 2,571.43

Fund: 274 - TIF 1-19 NWIP II

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	76441	01/13/2023	2018A GNERAL OB BOND (PR	274-49980-601	145,000.00
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOND TRUST SERVICE CORP	76441	01/13/2023	2018A GENERAL OB BOND (PR	274-49980-611	9,150.00
Activity 49980 - Debt Service Total:					154,150.00
Fund 274 - TIF 1-19 NWIP II Total:					154,150.00
Fund: 277 - TIF 1-22 CEMSTONE					
Activity: 46530 - TIF Districts					
DGR ENGINEERING	00258135	12/31/2022	CEMSTONE/S COTTONWOOD	277-46530-303	262.50
Activity 46530 - TIF Districts Total:					262.50
Fund 277 - TIF 1-22 CEMSTONE Total:					262.50
Fund: 303 - 2007 STREET IMPROVEMENT					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76436	01/13/2023	2012 A PRINCIPAL & INTEREST	303-49980-601	85,000.00
BOND TRUST SERVICE CORP	76436	01/13/2023	2012 A PRINCIPAL & INTEREST	303-49980-611	935.00
Activity 49980 - Debt Service Total:					85,935.00
Fund 303 - 2007 STREET IMPROVEMENT Total:					85,935.00
Fund: 305 - 2009 STREET IMPROVEMENT					
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	305-39202	-504.31
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	305-39202	-568.69
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	305-39202	-16,356.00
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	305-39202	-18,444.00
Activity: 47000 - Debt Service					
EHLERS & ASSOC., INC.	92803	12/31/2022	REFUNDING BONDS, SERIES 2	305-47000-480	3,750.00
Activity 47000 - Debt Service Total:					3,750.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	305-49980-501	120,000.00
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	305-49980-511	3,700.00
Activity 49980 - Debt Service Total:					123,700.00
Fund 305 - 2009 STREET IMPROVEMENT Total:					91,577.00
Fund: 306 - 2013 STREET IMPROVEMENT					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	306-49980-601	65,000.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	306-49980-601	80,000.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	306-49980-611	7,785.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	306-49980-611	5,700.00
Activity 49980 - Debt Service Total:					158,485.00
Fund 306 - 2013 STREET IMPROVEMENT Total:					158,485.00
Fund: 307 - 2017 STREET PROJECT					
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	77182	01/13/2023	2017A ADM FEE	307-41000-480	475.00
Activity 41000 - General Government Total:					475.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76438	01/13/2023	2017A GENERAL OB BOND (P	307-49980-601	135,000.00
BOND TRUST SERVICE CORP	76438	01/13/2023	2017A GENERAL OB BOND (P	307-49980-611	38,472.50
Activity 49980 - Debt Service Total:					173,472.50
Fund 307 - 2017 STREET PROJECT Total:					173,947.50
Fund: 308 - 2020 STREET PROJECT					
Activity: 41000 - General Government					
BOND TRUST SERVICE CORP	77184	01/13/2023	2020B ADMIN FEE	308-41000-480	475.00
BOND TRUST SERVICE CORP	77185	01/13/2023	2020C ADM FEE	308-41000-480	475.00
Activity 41000 - General Government Total:					950.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76442	01/13/2023	SERIES 2020B	308-49980-601	140,000.00
BOND TRUST SERVICE CORP	76443	01/13/2023	SERIES 2020C	308-49980-601	15,000.00
BOND TRUST SERVICE CORP	76442	01/13/2023	SERIES 2020B	308-49980-611	39,100.00

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BOND TRUST SERVICE CORP	76443	01/13/2023	SERIES 2020C	308-49980-611	4,387.50
Activity 49980 - Debt Service Total:					198,487.50
Fund 308 - 2020 STREET PROJECT Total:					199,437.50
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
RESILITE SPORTS PRODUCTS, I	1C033793	01/26/2023	POLICE/FORFEITURE	401-49950-501	1,582.00
ZIEGLER, INC.	IN000839282	01/31/2023	STREET/SNOW PLOW	401-49950-503	26,043.50
Activity 49950 - Capital Outlay Total:					27,625.50
Fund 401 - GENERAL CAPITAL PROJECTS Total:					27,625.50
Fund: 402 - CAPITAL PROJECT - ESF					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	402-49980-602	95,000.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	402-49980-612	14,020.00
Activity 49980 - Debt Service Total:					109,020.00
Fund 402 - CAPITAL PROJECT - ESF Total:					109,020.00
Fund: 406 - PIR					
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76437	01/13/2023	2013B PRINCIPAL & INTEREST	405-49980-601	50,000.00
BOND TRUST SERVICE CORP	76437	01/13/2023	2013B PRINCIPAL & INTEREST	405-49980-611	475.00
Activity 49980 - Debt Service Total:					50,475.00
Fund 406 - PIR Total:					50,475.00
Fund: 601 - WATER					
BOND TRUST SERVICE CORP	76438	01/13/2023	2017A GENERAL Ob BOND (P	601-23100	25,000.00
BOND TRUST SERVICE CORP	76442	01/13/2023	SERIES 2020B	601-23100	25,000.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	601-23100	29,250.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	601-23100	45,000.00
BOND TRUST SERVICE CORP	76436	01/13/2023	2012 A PRINCIPAL & INTEREST	601-29108	18,200.00
					142,450.00
Activity: 49400 - Water					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	601-49400-131	5.40
WEX BANK	86038906	12/31/2022	DECEMBER 2022	601-49400-212	336.85
HAWKINS, INC	6368907	12/31/2022	WATER/CHEMICALS	601-49400-216	5,024.99
MN VALLEY TESTING	1181460	01/12/2023	WATER/LAB TESTING	601-49400-310	85.41
GOPHER STATE ONE CALL	2120844	12/31/2022	LOCATES	601-49400-321	1.01
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	601-49400-321	50.90
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/POSTAGE	601-49400-322	235.28
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	601-49400-326	70.00
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/PROCESSING	601-49400-326	163.60
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	601-49400-326	866.63
COUNTY WIDE DIRECTORY	72139	01/24/2023	ADVERTISING	601-49400-340	87.50
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/INSERTS	601-49400-350	1.50
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	601-49400-381	5,267.42
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	601-49400-382	18.20
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	601-49400-383	641.14
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	601-49400-383	15.98
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	601-49400-383	1,015.14
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	601-49400-383	25.30
HOMETOWN SANITATION SER	0000495134	12/31/2022	WATER/REFUSE DISPOSAL	601-49400-384	104.98
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	601-49400-385	37.55
MN DEPT OF NAT RES - ECO-	01-02-23	01/31/2023	WATER/PERMIT # 1990-4033	601-49400-386	140.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	601-49400-386	634.10
SOUTHERN MN INSPECTION C	20675	01/31/2023	WATER/MAINTENANCE - STR	601-49400-402	235.00
AMAZON CAPITAL SERVICES, I	1PWH-C9NK-9XCT	12/31/2022	WATER/MAINTENANCE - OFFI	601-49400-404	58.92
GRUNEWALD FRAME & GLASS	2023-017	01/20/2023	WATER/MAINTENANCE - VEHI	601-49400-405	50.00
MN DEPT OF NAT RES - ECO-	01-27-2023	01/31/2023	WATER/PERMIT # 1978-4520	601-49400-444	2,336.83

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SW/WC SERVICE COOPERATIV	FEBRUARY 2023	02/01/2023	HEALTH INSURANCE	601-49400-480	862.98
				Activity 49400 - Water Total:	18,890.11
Activity: 49960 - Interfund Transfers					
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	601-49960-720	16,356.00
				Activity 49960 - Interfund Transfers Total:	16,356.00
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76436	01/13/2023	2012 A PRINCIPAL & INTEREST	601-49980-611	200.20
BOND TRUST SERVICE CORP	76438	01/13/2023	2017A GENERAL Ob BOND (P	601-49980-611	7,750.00
BOND TRUST SERVICE CORP	76442	01/13/2023	SERIES 2020B	601-49980-611	7,940.65
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	601-49980-611	5,396.25
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	601-49980-611	2,067.00
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	601-49980-720	504.31
				Activity 49980 - Debt Service Total:	23,858.41
				Fund 601 - WATER Total:	201,554.52
Fund: 602 - SEWER					
BOND TRUST SERVICE CORP	76438	01/13/2023	2017A GENERAL Ob BOND (P	602-23100	25,000.00
BOND TRUST SERVICE CORP	76442	01/13/2023	SERIES 2020B	602-23100	20,000.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	602-23100	40,000.00
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	602-23100	195,750.00
BOND TRUST SERVICE CORP	76436	01/13/2023	2012 A PRINCIPAL & INTEREST	602-29106	16,800.00
					297,550.00
Activity: 49450 - Sewer					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	602-49450-131	1.80
WEX BANK	86038906	12/31/2022	DECEMBER 2022	602-49450-212	57.43
HAWKINS, INC	6380151	01/24/2023	SEWER/CHEMICALS	602-49450-216	30.00
MN VALLEY TESTING	1179559	12/31/2022	SEWER/LAB TESTING	602-49450-310	145.52
MN VALLEY TESTING	1179561	12/31/2022	SEWER/LAB TESTING	602-49450-310	159.42
MN VALLEY TESTING	1179626	12/31/2022	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1179769	12/31/2022	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1179815	12/31/2022	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1180386	12/31/2022	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1180432	12/31/2022	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1180861	01/12/2023	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1181092	01/12/2023	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1181248	01/12/2023	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1181300	01/12/2023	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1181805	01/24/2023	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1182252	01/31/2023	SEWER/LAB TESTING	602-49450-310	153.77
MN VALLEY TESTING	1182559	01/31/2023	SEWER/LAB TESTING	602-49450-310	16.50
GOPHER STATE ONE CALL	2120844	12/31/2022	LOCATES	602-49450-321	1.01
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	602-49450-321	174.79
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/POSTAGE	602-49450-322	235.27
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/PROCESSING	602-49450-326	163.60
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	602-49450-326	866.62
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	602-49450-326	517.50
COUNTY WIDE DIRECTORY	72139	01/24/2023	ADVERTISING	602-49450-350	87.50
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/INSERTS	602-49450-350	1.50
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	602-49450-381	9,201.59
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	602-49450-382	42.58
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	602-49450-383	1,872.51
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	602-49450-383	10.13
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	602-49450-383	7.78
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	602-49450-383	73.28
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	602-49450-383	116.02
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	602-49450-383	12.32
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	602-49450-383	16.05
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	602-49450-383	2,964.81

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GRUNEWALD FRAME & GLASS	2023-017	01/20/2023	SEWER/MAINTENANCE - VEHI	602-49450-405	50.00
				Activity 49450 - Sewer Total:	18,769.48
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76436	01/13/2023	2012 A PRINCIPAL & INTEREST	602-49980-611	184.80
BOND TRUST SERVICE CORP	76438	01/13/2023	2017A GENERAL Ob BOND (P	602-49980-611	7,280.00
BOND TRUST SERVICE CORP	76442	01/13/2023	SERIES 2020B	602-49980-611	5,759.36
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	602-49980-611	4,632.50
BOND TRUST SERVICE CORP	76444	01/13/2023	SERIES 2020D	602-49980-611	13,833.00
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	602-49980-720	18,444.00
BOND TRUST SERVICE CORP	76440	01/13/2023	2017C GENERAL OB BOND (20	602-49980-720	568.69
				Activity 49980 - Debt Service Total:	50,702.35
				Fund 602 - SEWER Total:	367,021.83
Fund: 604 - ELECTRIC					
MBS - MULTI-BANK SECURITIE	01-24-2023	01/10/2023	FHLB 5.05% MATURE 01-24-2	604-10400	495,000.00
ELECTRIC FUND	# 386 RETURN	01/20/2023	EL/RETURN INVENTORY	604-14200	4.60
B & B TRANSFORMER	27890	01/20/2023	EL/INVENTORY	604-14200	31,793.00
RESCO - RURAL ELECTRIC SUP	882055-00	01/20/2023	EL/INVENTORY	604-14200	828.96
BORDER STATES	925319244	01/27/2023	EL/INVENTORY	604-14200	184.59
BORDER STATES	925673883	01/27/2023	EL/INVENTORY	604-14200	922.95
DGR ENGINEERING	00258325	12/31/2022	EL/FUEL TANK PROJECT	604-16300	260.50
DGR ENGINEERING	00258389	12/31/2022	EL/TRANSMISSION PROJECT	604-16300	2,736.50
DGR ENGINEERING	00258390	12/31/2022	EL/GENERATOR/GENERATION	604-16400	22,455.50
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	604-20202	4.55
LYNN MEREP & ALLEN KEBEK	1068-2	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
AMANDA & RYAN TAYLOR	10794-0	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
JOSE ANTONIO VALENTIN	11051-4 REFUND	12/31/2022	ELECTRIC DEPOSIT REFUND	604-22000	300.00
ADELAIDA IBARRA	12587-3	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
EDWIN A QUIJADA	14381-9	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
JUAN SUCUP PEREZ	16939-7	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
JANET KOCH GLINNON	20170111	01/11/2017	REFUND - BALANCE OF UTILIT	604-22000	109.93
BRADLEE YOSUE VALLE VARG	20201014	10/14/2020	REFUND - BALANCE OF UTILIT	604-22000	172.76
GADRIEL J ORTIZ BAEZ	2348-3	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
DONOVAN R CAMARGO LOPE	26669-1	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
KAIRINA DUNIGAN	35329-9	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
MARIA HILDAGO	38439-8	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
EDITH JESSENIA BEHR	55594-2	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
MEGAN J ADANK	812-2	01/17/2023	ELECTRIC PREPAYMENT REFU	604-22000	300.00
					558,073.84
Activity: 49550 - Electric					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	604-49550-131	9.00
WEX BANK	86038906	12/31/2022	DECEMBER 2022	604-49550-212	949.98
AMARIL UNIFORM COMPANY	IV239678	01/17/2023	EL/UNIFORMS	604-49550-218	216.15
CMP - CENTRAL MUNICIPAL P	7422	12/31/2022	ELECTRIC/ENERGY	604-49550-263	48,872.43
CMP - CENTRAL MUNICIPAL P	7422	12/31/2022	ELECTRIC/TRANSMISSION	604-49550-263	147,674.67
DEPARTMENT OF ENERGY	BFPB000801222	12/31/2022	EL/DEC 2022/MERCHANDISE	604-49550-263	67,494.82
MN MUNICIPAL UTILITIES ASS	60839	01/12/2023	EL/TRAINING & REGISTRATIO	604-49550-308	2,724.50
JM TEST SYSTEMS, INC	5781226-IN	12/31/2022	EL/LAB TESTING	604-49550-310	1,108.00
FRONTIER ENERGY, INC	191111	12/31/2022	EL/ENERGY DEVEL	604-49550-315	396.21
GOPHER STATE ONE CALL	2120844	12/31/2022	LOCATES	604-49550-321	1.01
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	604-49550-321	78.34
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/POSTAGE	604-49550-322	235.28
GOLDEN WEST TECH & INT SO	221200256	01/10/2023	EL/DISPACHING	604-49550-325	31.80
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	604-49550-326	189.39
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/PROCESSING	604-49550-326	163.60
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	604-49550-326	1,733.26
STEVE NASBY	01-18-23	01/19/2023	EL/TRAVEL EXPENSE	604-49550-331	169.65
COUNTY WIDE DIRECTORY	72139	01/24/2023	ADVERTISING	604-49550-340	87.50
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/INSERTS	604-49550-350	1.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	604-49550-381	196.67
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	604-49550-382	23.49
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	604-49550-383	19.15
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	604-49550-383	30.33
HOMETOWN SANITATION SER	0000495135	12/31/2022	ELECTRIC/REFUSE DISPOSAL	604-49550-384	104.98
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	604-49550-385	49.81
ELECTRIC FUND	# 692	01/20/2023	EL/DISTRIBUTION	604-49550-408	303.83
ELECTRIC FUND	# 694	01/20/2023	EL/DISTRIBUTION	604-49550-408	247.30
METERING & TECHNOLOGY S	INV1437	01/25/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	376.06
DUERKEN ELECTRIC	6811	01/24/2023	EL/MAINTENANCE - UTILITIES	604-49550-409	117.70
MN MUNICIPAL UTILITIES ASS	61072	01/27/2023	EL/DUES	604-49550-433	15,410.00
WDR - DEPUTY REGISTRAR #5	02-28-2023	01/26/2023	EL/2019 VACT TRLR/LICENSE F	604-49550-444	41.25
JACOB GROSS	6-29-22	06/30/2022	CONSERVATION - ENERGY REB	604-49550-450	500.00
CMP - CENTRAL MUNICIPAL P	7422	12/31/2022	ELECTRIC/CIP	604-49550-450	2,757.67
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	604-49550-460	284.00
WINDOM AREA DEVELOPME	FEB 2023	01/24/2023	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
				Activity 49550 - Electric Total:	294,834.33
				Fund 604 - ELECTRIC Total:	852,908.17
Fund: 609 - LIQUOR STORE					
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	609-20202	22,553.00
					22,553.00

Activity: 49751 - Liquor Store

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	609-49751-131	3.60
ARAMARK	2560085686	01/20/2023	LIQUOR S./CLEANING/SUPPLI	609-49751-211	48.04
ARAMARK	2560090827	01/24/2023	LIQUOR S./CLEANING/SUPPLI	609-49751-211	46.77
AH HERMEL COMPANY	959022/959022	01/20/2023	LIQUOR S./SUPPLIES	609-49751-211	90.17
AH HERMEL COMPANY	959022/959022	01/20/2023	LIQUOR S./SUPPLIES	609-49751-217	214.94
DOLL DISTRIBUTING, LLC	1153005	12/31/2022	LIQUOR S./LIQUOR/BEER	609-49751-251	55.70
DOLL DISTRIBUTING, LLC	1157199	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-251	4,312.20
DOLL DISTRIBUTING, LLC	1161920	01/19/2023	LIQUOR S./LIQUOR/BEER	609-49751-251	84.60
JOHNSON BROS.	2209344	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	5,509.14
JOHNSON BROS.	2213317	01/12/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	3,933.07
JOHNSON BROS.	2218123	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	2,393.83
JOHNSON BROS.	2222631	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	2,804.98
SOUTHERN GLAZER'S OF MN	2296097	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	1,536.45
SOUTHERN GLAZER'S OF MN	2298390	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	2,275.96
JOHNSON BROS.	233535	12/31/2022	LIQUOR S./LIQUOR	609-49751-251	-11.25
JOHNSON BROS.	233536	12/31/2022	LIQUOR S./LIQUOR	609-49751-251	-4.00
BREAKTHRU BEVERAGE MN	347263905	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-251	6,642.89
BREAKTHRU BEVERAGE MN	347438012	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-251	3,731.04
BREAKTHRU BEVERAGE MN	410530263	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	-31.57
PHILLIPS WINE & SPIRITS	6521396	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	6,004.75
PHILLIPS WINE & SPIRITS	6524342	01/12/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	1,764.70
PHILLIPS WINE & SPIRITS	6524343	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-251	75.50
PHILLIPS WINE & SPIRITS	6524344	01/12/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	58.50
PHILLIPS WINE & SPIRITS	6528149	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	1,515.15
PHILLIPS WINE & SPIRITS	6531747	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	4,828.67
PHILLIPS WINE & SPIRITS	687796	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-251	-155.50
BLUE CLOUD DISTRIBUTION O	101090839	01/19/2023	LIQUOR S./BEER	609-49751-252	1,000.00
DOLL DISTRIBUTING, LLC	1153005	12/31/2022	LIQUOR S./LIQUOR/BEER	609-49751-252	6,856.63
DOLL DISTRIBUTING, LLC	1153011	12/31/2022	LIQUOR S./BEER	609-49751-252	-131.10
DOLL DISTRIBUTING, LLC	1153012	12/31/2022	LIQUOR S./BEER	609-49751-252	148.90
DOLL DISTRIBUTING, LLC	1157199	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-252	263.30
DOLL DISTRIBUTING, LLC	1161920	01/19/2023	LIQUOR S./LIQUOR/BEER	609-49751-252	12,867.00
JOHNSON BROS.	2213319	01/12/2023	LIQUOR S/BEER	609-49751-252	135.00
BEVERAGE WHOLESALERS	253532	12/31/2022	LIQUOR S./BEER	609-49751-252	10,635.00
BEVERAGE WHOLESALERS	254416	01/12/2023	LIQUOR S/BEER	609-49751-252	6,483.00
BEVERAGE WHOLESALERS	254416-C	01/19/2023	LIQUOR S./BEER	609-49751-252	-7.90
BEVERAGE WHOLESALERS	255356	01/19/2023	BEER	609-49751-252	8,145.16

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BEVERAGE WHOLESALERS	256309	01/24/2023	LIQUOR S./BEER	609-49751-252	7,065.85
ARTISAN BEER COMPANY	3580290	01/12/2023	LIQUOR S/BEER	609-49751-252	357.15
ARTISAN BEER COMPANY	3581314	01/19/2023	LIQUOR S./BEER	609-49751-252	43.00
ARTISAN BEER COMPANY	3582561	01/24/2023	LIQUOR S./BEER	609-49751-252	155.00
DOLL DISTRIBUTING, LLC	1157199	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-253	30.00
PAUSTIS WINE COMPANY	188726	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	1,024.00
PAUSTIS WINE COMPANY	190023	01/12/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,728.00
JOHNSON BROS.	2209345	12/31/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	1,485.26
JOHNSON BROS.	2213318	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-253	1,257.45
JOHNSON BROS.	2218124	01/20/2023	LIQUOR S./WINE/FRIEIGHT	609-49751-253	1,595.55
JOHNSON BROS.	2222632	01/24/2023	LIQUOR S./WINE/FREIGHT	609-49751-253	651.00
SOUTHERN GLAZER'S OF MN	2296098	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	390.50
SOUTHERN GLAZER'S OF MN	2298392	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	280.00
JOHNSON BROS.	233537	12/31/2022	LIQUOR S./WINE	609-49751-253	-14.00
JOHNSON BROS.	233538	12/31/2022	LIQUOR S/WINE	609-49751-253	-2.17
BREAKTHRU BEVERAGE MN	347263905	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-253	112.00
BREAKTHRU BEVERAGE MN	347438012	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-253	152.00
ROUND LAKE VINEYARDS & W	3627	01/12/2023	LIQUOR S/WINE	609-49751-253	939.00
PHILLIPS WINE & SPIRITS	6521397	12/31/2022	LIQUOR S./MERCHANDISE/FR	609-49751-253	744.50
PHILLIPS WINE & SPIRITS	6524343	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-253	1,037.20
PHILLIPS WINE & SPIRITS	6524345	01/12/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	312.00
PHILLIPS WINE & SPIRITS	6528150	01/20/2023	LIQUOR S./MERCHANDISE/FRI	609-49751-253	477.44
PHILLIPS WINE & SPIRITS	6531748	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-253	548.50
WINE MERCHANTS	7410388	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	186.00
WINE MERCHANTS	7410389	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-253	829.00
WINE MERCHANTS	747812	12/31/2022	LIQUOR S/WINE	609-49751-253	-180.00
JOHNSON BROS.	2209345	12/31/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	33.50
JOHNSON BROS.	2213318	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-254	37.00
SOUTHERN GLAZER'S OF MN	2298391	12/31/2022	LIQUOR S./SOFT DRINKS & MI	609-49751-254	26.00
BREAKTHRU BEVERAGE MN	347263905	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-254	129.28
BREAKTHRU BEVERAGE MN	347438012	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-254	20.06
ATLANTIC COCA-COLA	3726235	12/31/2022	LIQUOR S./SOFT DRINKS & MI	609-49751-254	314.20
PHILLIPS WINE & SPIRITS	6521397	12/31/2022	LIQUOR S./MERCHANDISE/FR	609-49751-254	48.30
PHILLIPS WINE & SPIRITS	6524343	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-254	25.50
PHILLIPS WINE & SPIRITS	6528150	01/20/2023	LIQUOR S./MERCHANDISE/FRI	609-49751-254	79.50
PHILLIPS WINE & SPIRITS	6531748	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-254	52.00
PBC - PEPSI BEVERAGES COM	65345757	01/20/2023	LIQUOR S./SOFT DRINKS & MI	609-49751-254	233.31
AH HERMEL COMPANY	959023/959023	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-254	138.30
AH HERMEL COMPANY	959023/959023	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-261	52.54
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	609-49751-321	131.86
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	609-49751-326	300.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	609-49751-326	711.20
PAUSTIS WINE COMPANY	188726	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	15.00
PAUSTIS WINE COMPANY	190023	01/12/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	24.00
JOHNSON BROS.	2209343	12/31/2022	LIQUOR S./FREIGHT	609-49751-333	0.16
JOHNSON BROS.	2209344	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	113.45
JOHNSON BROS.	2209345	12/31/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	52.66
JOHNSON BROS.	2213317	01/12/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	72.99
JOHNSON BROS.	2213318	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-333	46.85
JOHNSON BROS.	2218123	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	23.25
JOHNSON BROS.	2218124	01/20/2023	LIQUOR S./WINE/FRIEIGHT	609-49751-333	44.84
JOHNSON BROS.	2222631	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	62.72
JOHNSON BROS.	2222632	01/24/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	27.35
SOUTHERN GLAZER'S OF MN	2296096	12/31/2022	LIQUOR S./FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2296097	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	28.27
SOUTHERN GLAZER'S OF MN	2296098	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	14.69
SOUTHERN GLAZER'S OF MN	2298390	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	26.99
SOUTHERN GLAZER'S OF MN	2298391	12/31/2022	LIQUOR S./SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2298392	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	4.10
BREAKTHRU BEVERAGE MN	347263905	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-333	94.35

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BREAKTHRU BEVERAGE MN	347438012	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-333	61.66
BREAKTHRU BEVERAGE MN	410530263	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	-0.77
PHILLIPS WINE & SPIRITS	6521396	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	123.50
PHILLIPS WINE & SPIRITS	6521397	12/31/2022	LIQUOR S./MERCHANDISE/FR	609-49751-333	27.33
PHILLIPS WINE & SPIRITS	6524342	01/12/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	19.82
PHILLIPS WINE & SPIRITS	6524343	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-333	49.26
PHILLIPS WINE & SPIRITS	6524344	01/12/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	1.95
PHILLIPS WINE & SPIRITS	6524345	01/12/2023	LIQUOR S./WINE/FREIGHT	609-49751-333	7.81
PHILLIPS WINE & SPIRITS	6528149	01/19/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	29.26
PHILLIPS WINE & SPIRITS	6528150	01/20/2023	LIQUOR S./MERCHANDISE/FRI	609-49751-333	24.06
PHILLIPS WINE & SPIRITS	6531747	01/24/2023	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	64.70
PHILLIPS WINE & SPIRITS	6531748	01/24/2023	LIQUOR S./MERCHANDISE/FR	609-49751-333	22.42
PHILLIPS WINE & SPIRITS	687796	12/31/2022	LIQUOR S./LIQUOR/FREIGHT	609-49751-333	-0.50
WINE MERCHANTS	7410388	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	1.95
WINE MERCHANTS	7410389	12/31/2022	LIQUOR S./WINE/FREIGHT	609-49751-333	7.80
AH HERMEL COMPANY	959023/959023	01/20/2023	LIQUOR S./MERCHANDISE FO	609-49751-333	8.95
KDOM RADIO	0229 12-31-22	12/31/2022	LIQUOR S./ADVERTISING	609-49751-340	661.47
COMMUNITY FIRST BROADCA	12-31-22 101449	12/31/2022	LIQUOR S./ADVERTISING	609-49751-340	375.00
FORUM COMMUNICATIONS C	MP2999811222	12/31/2022	LIQUOR S/ADVERTISING	609-49751-340	88.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	609-49751-381	775.67
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	609-49751-382	20.02
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	609-49751-383	246.19
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	609-49751-383	389.80
HOMETOWN SANITATION SER	0000495133	01/17/2023	LIQUOR S./REFUSE DISPOSAL	609-49751-384	177.99
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	609-49751-385	39.43
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	609-49751-460	28.00

Activity 49751 - Liquor Store Total: 121,566.64

Fund 609 - LIQUOR STORE Total: 144,119.64

Fund: 614 - TELECOM

BOND TRUST SERVICE CORP	76439	01/13/2023	2017B PRINCIPAL & INTEREST	614-23100	100,000.00
					100,000.00

Activity: 49870 - Telecom

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	614-49870-131	7.20
AMAZON CAPITAL SERVICES, I	1G3N-VYTV-1JXJ	12/31/2022	TELECOM/SUPPLIES	614-49870-200	54.60
CITY LAUNDERING CO.	1847160	01/10/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
WEX BANK	86038906	12/31/2022	DECEMBER 2022	614-49870-212	165.28
ELITE MECHANICAL SYSTEMS,	13453	12/31/2022	TELECOM/MINI SPLIT SYSTEM	614-49870-227	3,220.00
AMAZON CAPITAL SERVICES, I	14MJ-RN9C-NKT1	12/31/2022	TELECOM/UTILITY SYSTEM	614-49870-227	75.95
INTERSTATE ALL BATTERY CEN	1912999030046	12/31/2022	TELECOM/UTILITY SYSTEM	614-49870-227	343.14
POWER & TEL	7635961-00	12/31/2022	TELECOM/UTILITY SYSTEM	614-49870-227	1,003.71
POWER & TEL	7635963-00	01/17/2023	TELECOM/UTILITY SYSTEM	614-49870-227	2,572.17
POWER & TEL	7636067-00	12/31/2022	TELECOM/UTILITY SYSTEM	614-49870-227	356.78
INTERSTATE TRS FUND	82580760061-0123	02/01/2023	#7 OF 12/514b OBLIGATION/I	614-49870-304	104.16
INTERSTATE TRS FUND	82580760061-0123	02/01/2023	#7 OF 12/514a OBLIGATION/T	614-49870-304	257.79
GOPHER STATE ONE CALL	2120844	12/31/2022	LOCATES	614-49870-321	1.02
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	614-49870-321	261.88
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/POSTAGE	614-49870-322	235.28
INNOVATIVE SYSTEMS LLC	INV-07668	01/20/2023	DATA PROCESSING	614-49870-326	900.00
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/PROCESSING	614-49870-326	163.60
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	614-49870-326	997.11
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	614-49870-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-08300	01/20/2023	DATA PROCESSING	614-49870-326	1,035.00
NEUSTAR, INC.	L-0000041579	12/31/2022	TELECOM/DATA PROCESSING	614-49870-326	10.00
KDOM RADIO	22120510	12/31/2022	TELECOM/ADVERTISING	614-49870-340	100.98
COUNTY WIDE DIRECTORY	72139	01/24/2023	ADVERTISING	614-49870-340	87.50
INNOVATIVE SYSTEMS LLC	INV-08071	12/31/2022	DEC 2022/INSERTS	614-49870-350	1.50
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	614-49870-381	2,638.91
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	614-49870-382	19.45
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	614-49870-383	180.61

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	614-49870-383	285.97
HOMETOWN SANITATION SER	0000495136	12/31/2022	TELECOM/REFUSE DISPOSAL	614-49870-384	92.98
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	614-49870-385	37.72
ELITE MECHANICAL SYSTEMS,	10605	12/31/2022	TELECOM/MAINTENANCE-ST	614-49870-402	4,975.00
SCHWICKERT'S TECTA AMERIC	5510105144	01/25/2023	TELECOM/MAINTENANCE - ST	614-49870-402	1,096.42
ELITE MECHANICAL SYSTEMS,	10606	12/31/2022	TELECOM/NOC BLDG AC-MAI	614-49870-404	803.53
ELITE MECHANICAL SYSTEMS,	11083	12/31/2022	TELECOM/MAINTENANCE - O	614-49870-404	90.00
ELITE MECHANICAL SYSTEMS,	13557	01/25/2023	TELECOM/MAINTENANCE - O	614-49870-404	108.84
PAUL W MARSH	26797	01/26/2023	TELECOM/MAINTENANCE - V	614-49870-405	508.19
CENTURY LINK	526331	01/24/2023	DIRECTORY LISTINGS	614-49870-441	294.59
CENTURY LINK	7242105D-D-23017	01/27/2023	CABS/FEB. 17, 2023	614-49870-441	48.15
MLB NETWORK	191194	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	352.23
BTN - BIG TEN NETWORK	191874	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	1,402.95
FOX TELEVISION STATIONS, LL	191875	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	236.95
FOX TELEVISION STATIONS, LL	191876	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	2,843.40
CONFLUENT TECHNOLOGY GR	268F0192883	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	1,560.45
NEXSTAR BROADCASTING GR	488352	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	217.91
CONSOLIDATED COMMUNICA	507-151-0204/0 01-01-23	01/17/2023	TELECOM/	614-49870-442	1,317.52
CONFLUENT TECHNOLOGY GR	5EC5191196R	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	1,750.00
SHOWTIME NETWORKS INC	60044	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	179.28
BALLY SPORTS NORTH	U68225	12/31/2022	TELECOM/SUBSCRIBER FEES	614-49870-442	6,608.79
UNIVERSAL SERVICE ADMIN C	UBDI0001337594	02/01/2023	499A CONTRIBUTION	614-49870-443	2,036.84
E-911 - INDEPENDENT EMERG	100-0141 01-01-23	01/17/2023	TELECOM/SWITCH FEES	614-49870-445	40.00
TERABYTE HOLDINGS LLC	22416	12/31/2022	TELECOM/SWITCH FEES	614-49870-445	241.28
1623 FARNAM LLC	00007210	01/10/2023	TELECOM/CLEANING/INTERN	614-49870-447	200.00
1623 FARNAM LLC	006949	12/31/2022	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
ZAYO GROUP, LLC	2023010027696	01/17/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	389779	01/17/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,126.33
JORDAN BUSSA	07-22 - 12-22 ON CALL	12/31/2022	TELECOM/ON CALL SUPPORT	614-49870-448	261.00
GOLDEN WEST TECH & INT SO	221200197	01/10/2023	TELECOM/ON CALL SUPPORT	614-49870-448	131.33
CENTURY LINK	01-16-23	01/27/2023	507 831-1075 104	614-49870-451	88.98
ZAYO GROUP, LLC	2023010002376	01/17/2023	TELECOM/CALL COMPLETION	614-49870-451	1,538.98
ONVOY, LLC dba INTELIGENT	291759	12/31/2022	TELECOM/CALL COMPLETION	614-49870-451	4,016.68
ONVOY, LLC dba INTELIGENT	292030	12/31/2022	TELECOM/CALL COMPLETION	614-49870-451	180.68
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	614-49870-460	340.00
BOND TRUST SERVICE CORP	77181	01/13/2023	2017B ADM FEE	614-49870-480	475.00
Activity 49870 - Telecom Total:					54,186.23
Activity: 49980 - Debt Service					
BOND TRUST SERVICE CORP	76439	01/13/2023	2017B PRINCIPAL & INTEREST	614-49980-611	7,500.00
Activity 49980 - Debt Service Total:					7,500.00
Fund 614 - TELECOM Total:					161,686.23
Fund: 615 - ARENA					
BOND TRUST SERVICE CORP	76441	01/13/2023	2018A GNERAL OB BOND (PR	615-23100	45,000.00
ARENA BOOSTER CLUB	2021 & 2022	12/31/2022	SKATE SHARPENING	615-38102	95.00
					45,095.00
Activity: 49850 - Arena					
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	615-49850-131	3.60
KWIK TRIP INC & SUBSIDIARIE	238238	12/31/2022	DECEMBER 2022/MOTOR FUE	615-49850-212	90.23
WEX BANK	86038906	12/31/2022	DECEMBER 2022	615-49850-212	253.25
COUNTRY PRIDE SERVICE	9016707	01/20/2023	ARENA/MOTOR FUELS	615-49850-212	90.00
COUNTRY PRIDE SERVICE	9017234	01/24/2023	ARENA/MOTOR FUELS	615-49850-212	120.00
WINDOM AUTO VALU	12-25-22 3400540	12/31/2022	MAINTENANCE	615-49850-217	5.49
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	615-49850-321	126.20
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	615-49850-326	300.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	615-49850-326	433.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	615-49850-381	4,430.99
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	615-49850-382	233.16
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	JAN GAS	615-49850-383	1,692.19
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	615-49850-383	2,679.30

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HOMETOWN SANITATION SER	0000495137	12/31/2022	ARENA/REFUSE DISPOSAL	615-49850-384	158.98
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	615-49850-385	98.79
ELITE MECHANICAL SYSTEMS,	13450	01/20/2023	ARENA/MAINTENANCE - OFFI	615-49850-404	3,750.00
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	615-49850-460	-7.10
BOND TRUST SERVICE CORP	77183	01/13/2023	2018A ADM FEE	615-49850-480	475.00
SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	615-49850-480	1.80
SW/WC SERVICE COOPERATIV	FEBRUARY 2023	02/01/2023	HEALTH INSURANCE	615-49850-480	862.98
Activity 49850 - Arena Total:					15,797.86

Activity: 49980 - Debt Service

BOND TRUST SERVICE CORP	76441	01/13/2023	2018A GNERAL OB BOND (PR	615-49980-611	14,554.38
Activity 49980 - Debt Service Total:					14,554.38

Fund 615 - ARENA Total: 75,447.24

Fund: 617 - M/P CENTER

MN REVENUE	DEC 2022	12/31/2022	SALES TAX	617-20202	282.33
					282.33

Activity: 49860 - M/P Center

SW/WC SERVICE COOPERATIV	FEB 2023	02/01/2023	EAP	617-49860-131	5.40
DEREK HARDER	01-18-23	01/24/2023	WCC/REFEREE	617-49860-217	100.00
JORDAN KIRK	01-18-23	01/24/2023	WCC/REFEREE	617-49860-217	100.00
TIM KIRK	01-18-23	01/24/2023	WCC/REFEREE	617-49860-217	100.00
BOB BLOM	01-18-23	01/24/2023	WCC/REFEREE	617-49860-217	100.00
INDOFF, INC	3625277	01/31/2023	WCC/OPERATING SUPPLIES	617-49860-217	15.57
RIVER BEND LIQUOR	12-1-22 - 12-31-22	12/31/2022	WCC/BEER/LIQUOR/POP& MI	617-49860-251	63.35
RIVER BEND LIQUOR	12-1-22 - 12-31-22	12/31/2022	WCC/BEER/LIQUOR/POP& MI	617-49860-252	135.76
RIVER BEND LIQUOR	12-1-22 - 12-31-22	12/31/2022	WCC/BEER/LIQUOR/POP& MI	617-49860-254	19.44
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	617-49860-321	62.15
ARCHIVE SOCIAL	26210	01/03/2023	SOCIAL MEDIA ARCHIVING SU	617-49860-326	300.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	617-49860-326	403.33
KDOM RADIO	0563 12-31-2022	12/31/2022	ARENA/ADVERTISING	617-49860-340	51.00
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	617-49860-381	1,025.40
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	617-49860-382	61.66
MN ENERGY RESOURCES	01-01-23 -01-12-23	01/24/2023	GAS	617-49860-383	1,067.97
MN ENERGY RESOURCES	12-12-22 -12-31-22	12/31/2022	GAS	617-49850-383	1,690.95
HOMETOWN SANITATION SER	0000495138	01/17/2023	WCC/REFUSE DISPOSAL	617-49850-384	151.99
ELECTRIC FUND	Dec 2022	12/31/2022	MONTHLY UTILITY	617-49850-385	134.50
ELITE MECHANICAL SYSTEMS,	11377	01/17/2023	WCC/MAINTENANCE - OFFICE	617-49850-404	296.10
ELITE MECHANICAL SYSTEMS,	13550	01/24/2023	WCC/MAINTENANCE - OFFICE	617-49850-404	392.61
DEVIN NIELSEN	12-9-22 - 12-27-22	12/31/2022	WCC/SNOW REMOVAL	617-49860-406	205.00
INDOFF, INC	3625277	01/31/2023	WCC/OPERATING SUPPLIES	617-49860-406	61.00
MN REVENUE	DEC 2022	12/31/2022	SALES TAX	617-49860-460	640.67
Activity 49860 - M/P Center Total:					7,183.85

Fund 617 - M/P CENTER Total: 7,466.18

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002226	01/27/2023	Federal Tax Withholding	700-21701	10,331.50
MN Department of Revenue -	INV0002227	01/27/2023	State Withholding	700-21702	5,214.84
Internal Revenue Service-Payr	INV0002226	01/27/2023	Social Security	700-21703	12,900.14
MN Pera	INV0002224	01/27/2023	PERA	700-21704	14,377.93
MN Pera	INV0002224	01/27/2023	PERA	700-21704	15.00
MN Pera	INV0002224	01/27/2023	PERA	700-21704	965.24
MN Pera	INV0002224	01/27/2023	PERA	700-21704	9,014.42
MN State Deferred	INV0002225	01/27/2023	Deferred Compensation	700-21705	5,288.66
MN State Deferred	INV0002225	01/27/2023	Deferred Roth	700-21705	1,515.00
SW/WC SERVICE COOPERATIV	FEBRUARY 2023	02/01/2023	HEALTH INSURANCE	700-21706	71,636.16
LOCAL UNION #949	JAN 2023	01/24/2023	UNION DUES	700-21707	1,723.52
LAW ENFORCEMENT LABOR S	JAN 2023	01/24/2023	POLICE UNION DUES	700-21708	540.00
Internal Revenue Service-Payr	INV0002226	01/27/2023	Medicare Withholding	700-21711	3,855.70
WEX Health Inc	01-13-23	01/13/2023	FLEX SPENDING	700-21712	26.19
WEX Health Inc	01-18-2023	01/23/2023	FLEX SPENDING	700-21712	1,083.98

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX Health Inc	01-18-23	01/23/2023	FLEX SPENDING	700-21712	287.83
WEX Health Inc	01-23-2023	01/23/2023	FLEX SPENDING	700-21712	55.00
WEX Health Inc	01-26-23 Flex Spend	01/31/2023	Flex Spending Withdrawal	700-21712	230.00
WEX Health Inc	01-27-23 Flex Spend	01/31/2023	Flex Spending Withdrawal	700-21712	283.55
WEX Health Inc	1-17-2023	01/17/2023	FLEX SPENDING	700-21712	581.36
WEX Health Inc	1-18-2023	01/23/2023	FLEX SPENDING	700-21712	10,196.00
WEX Health Inc	1-19-2023	01/23/2023	FLEX SPENDING	700-21712	55.00
WEX Health Inc	1-23-2023	01/23/2023	FLEX SPENDING	700-21712	540.30
WEX Health Inc	1-24-2023	01/24/2023	FLEX SPENDING	700-21712	4,220.17
AFLAC	368157	01/24/2023	INSURANCE JAN 2023	700-21715	263.93
AFLAC	368157	01/24/2023	INSURANCE JAN 2023	700-21716	757.40
MN BENEFIT ASSOCIATION	2023-0186936	01/20/2023	INSURANCE	700-21717	5.84
MN BENEFIT ASSOCIATION	2023-0186936	01/20/2023	INSURANCE	700-21719	387.35
WEX Health Inc	INV0002223	01/27/2023	HSA Employee Contribution	700-21723	773.46
					157,125.47
Fund 700 - PAYROLL Total:					157,125.47
Grand Total:					3,167,716.36

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	89,989.27
211 - LIBRARY	3,314.40
225 - AIRPORT	12,847.01
230 - POOL	166.39
235 - AMBULANCE	14,169.31
250 - EDA GENERAL	1,176.77
254 - NORTH IND PARK	25,237.50
255 - EDA GENERAL RLF	2,571.43
274 - TIF 1-19 NWIP II	154,150.00
277 - TIF 1-22 CEMSTONE	262.50
303 - 2007 STREET IMPROVEMENT	85,935.00
305 - 2009 STREET IMPROVEMENT	91,577.00
306 - 2013 STREET IMPROVEMENT	158,485.00
307 - 2017 STREET PROJECT	173,947.50
308 - 2020 STREET PROJECT	199,437.50
401 - GENERAL CAPITAL PROJECTS	27,625.50
402 - CAPITAL PROJECT - ESF	109,020.00
406 - PIR	50,475.00
601 - WATER	201,554.52
602 - SEWER	367,021.83
604 - ELECTRIC	852,908.17
609 - LIQUOR STORE	144,119.64
614 - TELECOM	161,686.23
615 - ARENA	75,447.24
617 - M/P CENTER	7,466.18
700 - PAYROLL	157,125.47
Grand Total:	3,167,716.36

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	123.72
100-20202	Sales Tax Payable	26,885.55
100-41110-304	Legal Fees	203.00
100-41110-326	Data Processing	24.35
100-41110-331	Travel Expense	197.16
100-41110-491	Payments to Other Orga	3,250.22
100-41310-131	Employer Paid Insurance	9.00
100-41310-200	Office Supplies	141.96
100-41310-217	Other Operating Supplie	123.75
100-41310-321	Telephone	75.37
100-41310-326	Data Processing	597.12
100-41910-131	Employer Paid Insurance	1.80
100-41910-200	Office Supplies	3.29
100-41910-212	Motor Fuels	85.90
100-41910-303	Engineering and Surveyi	1,521.25
100-41910-321	Telephone	59.39
100-41940-381	Electric Utility	465.84
100-41940-382	Water Utility	123.96
100-41940-383	Gas Utility	1,947.29
100-41940-384	Refuse Disposal	102.98
100-41940-385	Sewer Utility	222.55
100-41940-406	Repairs & Maint - Groun	713.00
100-41940-409	Repairs & Maint - Utilitie	544.12
100-42120-131	Employer Paid Insurance	19.80
100-42120-200	Office Supplies	39.99
100-42120-212	Motor Fuels	1,761.82
100-42120-304	Legal Fees	3,957.50

Account Summary

Account Number	Account Name	Payment Amount
100-42120-305	Medical & Dental Fees	112.06
100-42120-308	Training & Registrations	900.00
100-42120-321	Telephone	721.94
100-42120-323	Radio Units	939.20
100-42120-325	Dispatching	4,558.50
100-42120-326	Data Processing	698.00
100-42120-327	Interpretation Fees	78.29
100-42120-334	Meals/Lodging	48.00
100-42120-340	Advertising & Promotion	200.00
100-42120-404	Repairs & Maint - M&E	5,273.30
100-42120-405	Repairs & Maint - Vehicl	61.00
100-42120-412	Rentals - Building	2,050.00
100-42120-419	Vehicle Lease	3,849.35
100-42120-433	Dues & Subscriptions	2,602.85
100-42120-480	Other Miscellaneous	336.70
100-42220-211	Cleaning Supplies	43.14
100-42220-212	Motor Fuels	257.52
100-42220-308	Training & Registrations	520.55
100-42220-321	Telephone	42.56
100-42220-325	Dispatching	558.75
100-42220-381	Electric Utility	360.72
100-42220-382	Water Utility	18.36
100-42220-383	Gas Utility	1,610.41
100-42220-384	Refuse Disposal	48.60
100-42220-385	Sewer Utility	39.50
100-42220-404	Repairs & Maint - M&E	257.20
100-42220-405	Repairs & Maint - Vehicl	737.13
100-42220-433	Dues & Subscriptions	290.00
100-42500-323	Radio Units	1,800.00
100-42500-381	Electric Utility	31.23
100-42700-300	Charges for Services	145.00
100-43100-131	Employer Paid Insurance	7.20
100-43100-212	Motor Fuels	7,285.54
100-43100-217	Other Operating Supplie	70.00
100-43100-224	Street Maint Materials	1,320.00
100-43100-321	Telephone	46.00
100-43100-326	Data Processing	300.00
100-43100-381	Electric Utility	2,366.97
100-43100-382	Water Utility	18.72
100-43100-383	Gas Utility	2,045.31
100-43100-384	Refuse Disposal	102.98
100-43100-385	Sewer Utility	39.21
100-43100-402	Repairs & Maint - Struct	385.00
100-43100-404	Repairs & Maint - M&E	307.71
100-43100-439	Special Projects	1,937.00
100-45202-131	Employer Paid Insurance	1.80
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	426.70
100-45202-384	Refuse Disposal	106.95
100-45202-404	Repairs & Maint - M&E	63.92
211-45501-200	Office Supplies	415.34
211-45501-321	Telephone	160.62
211-45501-326	Data Processing	370.00
211-45501-381	Electric Utility	234.68
211-45501-382	Water Utility	19.27
211-45501-383	Gas Utility	1,314.52
211-45501-385	Sewer Utility	40.97
211-45501-402	Repairs & Maint - Struct	759.00

Account Summary

Account Number	Account Name	Payment Amount
225-45127-264	Merchandise For Resale	12,819.60
225-45127-321	Telephone	27.41
230-45124-217	Other Operating Supplie	133.33
230-45124-381	Electric Utility	33.06
235-42153-131	Employer Paid Insurance	1.80
235-42153-212	Motor Fuels	3,561.26
235-42153-217	Other Operating Supplie	43.13
235-42153-261	Other Merchandise-Med	1,395.69
235-42153-321	Telephone	642.06
235-42153-325	Dispatching	1,199.25
235-42153-326	Data Processing	4,553.00
235-42153-334	Meals/Lodging	227.26
235-42153-381	Electric Utility	240.48
235-42153-382	Water Utility	12.24
235-42153-383	Gas Utility	1,073.61
235-42153-384	Refuse Disposal	32.39
235-42153-385	Sewer Utility	26.33
235-42153-404	Repairs & Maint - M&E	179.98
235-42153-405	Repairs & Maint - Vehicl	930.83
235-42153-435	Books and Pamphlets	50.00
250-46520-131	Employer Paid Insurance	1.80
250-46520-200	Office Supplies	3.29
250-46520-301	Auditing & Consulting Se	260.00
250-46520-321	Telephone	59.39
250-46520-326	Data Processing	300.00
250-46520-381	Electric Utility	52.29
250-46520-433	Dues & Subscriptions	500.00
254-49980-601	Bond Principal	25,000.00
254-49980-611	Bond Interest	237.50
255-12900	Loans Receivable	2,571.43
274-49980-601	Bond Principal	145,000.00
274-49980-611	Bond Interest	9,150.00
277-46530-303	Engineering and Surveyi	262.50
303-49980-601	Bond Principal	85,000.00
303-49980-611	Bond Interest	935.00
305-39202	Contribution from Enter	-35,873.00
305-47000-480	Other Miscellaneous	3,750.00
305-49980-601	Bond Principal	120,000.00
305-49980-611	Bond Interest	3,700.00
306-49980-601	Bond Principal	145,000.00
306-49980-611	Bond Interest	13,485.00
307-41000-480	Other Miscellaneous	475.00
307-49980-601	Bond Principal	135,000.00
307-49980-611	Bond Interest	38,472.50
308-41000-480	Other Miscellaneous	950.00
308-49980-601	Bond Principal	155,000.00
308-49980-611	Bond Interest	43,487.50
401-49950-501	Capital Outlay - Police	1,582.00
401-49950-503	Capital Outlay - Streets	26,043.50
402-49980-602	Other Long-Term Obliga	95,000.00
402-49980-612	Other Interest	14,020.00
406-49980-601	Bond Principal	50,000.00
406-49980-611	Bond Interest	475.00
601-23100	Bond Payable - Noncurre	124,250.00
601-29108	Bond Payable - Noncurre	18,200.00
601-49400-131	Employer Paid Insurance	5.40
601-49400-212	Motor Fuels	336.85
601-49400-216	Chemicals and Chemical	5,024.95

Account Summary

Account Number	Account Name	Payment Amount
601-49400-310	Lab Testing	85.41
601-49400-321	Telephone	51.91
601-49400-322	Postage	235.28
601-49400-326	Data Processing	1,617.73
601-49400-340	Advertising & Promotion	87.50
601-49400-350	Printing & Design	1.50
601-49400-381	Electric Utility	5,267.42
601-49400-382	Water Utility	18.20
601-49400-383	Gas Utility	1,697.56
601-49400-384	Refuse Disposal	104.98
601-49400-385	Sewer Utility	37.55
601-49400-386	Landfill	774.10
601-49400-402	Repairs & Maint - Struct	235.00
601-49400-404	Repairs & Maint - M&E	58.92
601-49400-405	Repairs & Maint - Vehicl	50.00
601-49400-444	License Fees	2,336.83
601-49400-480	Other Miscellaneous	862.98
601-49960-720	Transfers	16,356.00
601-49980-611	Bond Interest	23,354.10
601-49980-720	Transfers - Debt Service	504.31
602-23100	Bond Payable - Noncurre	280,750.00
602-29106	Bond Payable - Noncurre	16,800.00
602-49450-131	Employer Paid Insurance	1.80
602-49450-212	Motor Fuels	57.43
602-49450-216	Chemicals and Chemical	30.00
602-49450-310	Lab Testing	2,195.39
602-49450-321	Telephone	175.80
602-49450-322	Postage	235.27
602-49450-326	Data Processing	1,617.72
602-49450-350	Printing & Design	89.00
602-49450-381	Electric Utility	9,201.59
602-49450-382	Water Utility	42.58
602-49450-383	Gas Utility	5,072.90
602-49450-405	Repairs & Maint - Vehicl	50.00
602-49980-611	Bond Interest	31,689.66
602-49980-720	Transfers - Debt Service	19,012.69
604-10400	Investments - Current	495,000.00
604-14200	Inventory	33,734.10
604-16300	Improvements Other Th	2,997.00
604-16400	Machinery & Equipment	22,455.50
604-20202	Sales Tax Payable	4.55
604-22000	Prepayments	3,882.69
604-49550-131	Employer Paid Insurance	9.00
604-49550-212	Motor Fuels	949.98
604-49550-218	Uniforms	216.15
604-49550-263	Merchandise for Resale -	264,041.92
604-49550-308	Training & Registrations	2,724.50
604-49550-310	Lab Testing	1,108.00
604-49550-315	Energy Development	396.21
604-49550-321	Telephone	79.35
604-49550-322	Postage	235.28
604-49550-325	Dispatching	31.80
604-49550-326	Data Processing	3,121.25
604-49550-331	Travel Expense	169.65
604-49550-340	Advertising & Promotion	87.50
604-49550-350	Printing & Design	1.50
604-49550-381	Electric Utility	196.67
604-49550-382	Water Utility	23.49

Account Summary

Account Number	Account Name	Payment Amount
604-49550-383	Gas Utility	49.48
604-49550-384	Refuse Disposal	104.98
604-49550-385	Sewer Utility	49.81
604-49550-408	Repairs & Maint - Distrib	927.19
604-49550-409	Repairs & Maint - Utilitie	117.70
604-49550-433	Dues & Subscriptions	15,410.00
604-49550-444	License Fees	41.25
604-49550-450	Conservation	3,257.67
604-49550-460	Miscellaneous Taxes	284.00
604-49550-491	Payments to Other Orga	1,200.00
609-20202	Sales Tax Payable	22,553.00
609-49751-131	Employer Paid Insurance	3.60
609-49751-211	Cleaning Supplies	184.98
609-49751-217	Other Operating Supplie	214.94
609-49751-251	Liquor	47,324.81
609-49751-252	Beer	54,015.99
609-49751-253	Wine	13,583.23
609-49751-254	Soft Drinks & Mix	1,136.95
609-49751-261	Other Merchandise	52.54
609-49751-321	Telephone	131.86
609-49751-326	Data Processing	1,011.20
609-49751-333	Freight and Express	1,104.97
609-49751-340	Advertising & Promotion	1,124.47
609-49751-381	Electric Utility	775.67
609-49751-382	Water Utility	20.02
609-49751-383	Gas Utility	635.99
609-49751-384	Refuse Disposal	177.99
609-49751-385	Sewer Utility	39.43
609-49751-460	Miscellaneous Taxes	28.00
614-23100	Bond Payable - Noncurre	100,000.00
614-49870-131	Employer Paid Insurance	7.20
614-49870-200	Office Supplies	54.60
614-49870-211	Cleaning Supplies	21.38
614-49870-212	Motor Fuels	165.28
614-49870-227	Utility System Maint Sup	7,571.75
614-49870-304	Legal Fees	361.95
614-49870-321	Telephone	262.90
614-49870-322	Postage	235.28
614-49870-326	Data Processing	4,838.97
614-49870-340	Advertising & Promotion	188.43
614-49870-350	Printing & Design	1.50
614-49870-381	Electric Utility	2,638.91
614-49870-382	Water Utility	19.45
614-49870-383	Gas Utility	466.53
614-49870-384	Refuse Disposal	92.93
614-49870-385	Sewer Utility	37.72
614-49870-402	Repairs & Maint - Struct	6,071.42
614-49870-404	Repairs & Maint - M&E	1,002.37
614-49870-405	Repairs & Maint - Vehicl	508.19
614-49870-441	Transmission Fees	342.74
614-49870-442	Subscriber Fees	16,469.43
614-49870-443	Intergovernmental Fees	2,036.84
614-49870-445	Switch Fees	281.23
614-49870-447	Internet Expense	3,476.33
614-49870-448	On-Call Support	392.33
614-49870-451	Call Completion	5,825.32
614-49870-460	Miscellaneous Taxes	340.00
614-49870-480	Other Miscellaneous	475.00

Account Summary

Account Number	Account Name	Payment Amount
614-49980-611	Bond Interest	7,500.00
615-23100	Bond Payable - Noncurre	45,000.00
615-38102	Arena Skating	95.00
615-49850-131	Employer Paid Insurance	3.60
615-49850-212	Motor Fuels	553.48
615-49850-217	Other Operating Supplie	5.49
615-49850-321	Telephone	126.20
615-49850-326	Data Processing	733.00
615-49850-381	Electric Utility	4,430.99
615-49850-382	Water Utility	233.16
615-49850-383	Gas Utility	4,371.49
615-49850-384	Refuse Disposal	158.98
615-49850-385	Sewer Utility	98.79
615-49850-404	Repairs & Maint - M&E	3,750.00
615-49850-460	Miscellaneous Taxes	-7.10
615-49850-480	Other Miscellaneous	1,339.78
615-49980-611	Bond Interest	14,554.38
617-20202	Sales Tax Payable	282.33
617-49860-131	Employer Paid Insurance	5.40
617-49860-217	Other Operating Supplie	415.57
617-49860-251	Liquor	63.35
617-49860-252	Beer	135.76
617-49860-254	Soft Drinks & Mix	19.44
617-49860-321	Telephone	62.15
617-49860-326	Data Processing	703.33
617-49860-340	Advertising & Promotion	51.00
617-49860-381	Electric Utility	1,025.40
617-49860-382	Water Utility	61.66
617-49860-383	Gas Utility	2,758.92
617-49860-384	Refuse Disposal	151.99
617-49860-385	Sewer Utility	134.50
617-49860-404	Repairs & Maint - M&E	688.71
617-49860-406	Repairs & Maint - Groun	266.00
617-49860-460	Miscellaneous Taxes	640.67
700-21701	Federal Withholding	10,331.50
700-21702	State Withholding	5,214.84
700-21703	FICA Tax Withholding	12,900.14
700-21704	PERA Contributions	24,372.59
700-21705	Retirement	6,803.66
700-21706	Medical Insurance	71,636.16
700-21707	Union Dues	1,723.52
700-21708	PD Union Dues	540.00
700-21711	Medicare Tax Withholdi	3,855.70
700-21712	Flex Account	17,559.38
700-21715	Individual Insurance-Afla	263.93
700-21716	Individual Insurance-Afla	757.40
700-21717	Individual Insurance-MB	5.84
700-21719	Individual Insurance-MB	387.35
700-21723	HSA Employee Contribu	773.46
Grand Total:		3,167,716.36

Project Account Summary

Project Account Key	Payment Amount
None	3,167,716.36
Grand Total:	3,167,716.36

CAW
2/2/23

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Jason Sykora, Electric Superintendent
DATE: February 3, 2022
RE: Generation Addition project
DEPT: Electric
CONTACT: Jason Sykora: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

Utility Commission and Staff recommend that the City Council take the following action:

1. Accept the proposed Amendment to Task Order #5 from DGR Engineering to engineer and oversee construction of a Generation Addition to the Power Plant for an estimated \$989,000.00

Issue Summary/Background

Last April the power capacity market went to an all-time high. This made purchasing and installing new generation a priority as this had a sizeable financial impact to the cost of purchasing power. It is projected that the markets will continue to increase. The savings and potential revenue by installing new generation will offset the cost of the generators.

On the September 6, 2022 Council meeting, the City Council approved the purchase of two 2825 KW Caterpillar generators. The Generator were order ahead of building design because of long lead times. Since ordering the generators some preliminary design has been done on the building such as location of radiators and the construction material.

This Task Order brings the project into final design, bidding, construction, and testing.

Fiscal Impact

The funds would come from the Electric Reserves. Generation was slotted in the CIP plan for 2024.

Attachments

1. Amendment #1 to Task Order #5

AMENDMENT #1

**RE: Diesel Generation Addition Project
Windom Municipal Utilities
DGR Project No. 425305**

ORIGINAL CONTRACT DATE: April 27, 2022

AMENDMENT DATE: January 19, 2023

AMENDMENT ITEMS: The preliminary design phase of the project is complete. This amendment adds the final design, bidding, construction, and post-construction phase services for the construction of a new engineered steel building and installation of two new diesel-fired generating units. Specific items that are amended for this Task Order are as follows:

SCOPE OF WORK: The Scope of Work for the project is amended and modified as follows:

1. Addition of Generator Contract Administration and generally described as follows:

Contract Administration – Generator Contract [ADDED]:

- Review shop drawings / equipment submittals.
- Assist in construction administration and scheduling.
- Respond to construction questions as needed.
- Process progress payments
- Prepare change orders (if required).
- Make periodic site visits to observe construction.
- Production of project punch lists.
- Coordination of final drawings, instruction books, and documentation delivery.
- Production of project close-out documents.

2. Addition of Demolition and Installation Design and generally described as follows:

Demolition Activities [ADDED]:

- Remove the existing vehicle storage building, foundations, concrete, utilities and related infrastructure. Protect the existing switchgear.

Site Development [ADDED]:

- Site plan development – grading, concrete aprons, driveways.
- Site utility design – water; wastewater; storm; communications.

Building Design [ADDED]:

- Building code review
- Architectural design of new engineered metal building (Interior and exterior build-out).
- Fire protection (performance-based specification)
- Restroom relocation in existing office / storage building. Include necessary plumbing, sanitary, and related infrastructure.

Structural Design [ADDED]:

- Engine/generator set foundation design.
- Engine/generator set exhaust piping support design.
- Exhaust stack foundation design.
- Exhaust stack design.
- Radiator and associated cooling piping support design.
- Equipment trench and deck plate design.
- Wall opening design for installation of personnel and garage door(s).
- Miscellaneous wall and roof opening design (to support ventilation design and interface with existing basement / plant areas).
- Floor shoring design, as required, for movement of equipment and materials.

Engine/Generator Set Cooling Design [ADDED]:

- Jacket and aftercooler water cooling design.
- Piping and accessory design.

Engine/Generator Set Ventilation Design [ADDED]:

- Make-up (combustion) air design.
- Engine and generator air flow cooling design.
- Sound attenuation design (as applicable)

Fuel System Design [ADDED]:

- Determine connection to existing fuel system.
- New fuel piping and pumping design.
- Day tank design.
- Monitoring systems design.

Urea System Design [ADDED]:

- New urea piping and pumping design.
- Storage tank design.
- Monitoring systems design.

Compressed Air System Design [ADDED]:

- New compressed air piping design.
- Compressor, dryer, and receiver tank design.
- Monitoring systems design.

Engine/Generator Set Exhaust System Design [ADDED]:

- Exhaust piping design.
- Exhaust stack design.

Protective System Development [ADDED]:

- Engine protective devices.
- Generation equipment protection.
- Modifications to existing 13.8 kV system protection.
- Control panel modifications and interfaces.

High Voltage Interface Design [ADDED]:

- Connection to existing 13.8 kV switchgear spare breaker bays.
- Neutral grounding reactor sizing and interface.
- Electrical attachments and construction work.

Auxiliary System Design [ADDED]:

- Auxiliary mechanical and electrical design.

Remote Monitoring Design [ADDED]:

- Coordination with CMPas requirements – remote start and monitoring.
- Connection to the Client's future supervisory system.
- Specifications for engine monitoring system.

3. Addition of Bidding Services and generally described as follows:

Bidding Services [ADDED]:

- Provide bidding documents to interested bidders and respond to bidder questions
- Assist in receiving bids, attend bid opening, analyze bids, develop spreadsheets detailing bid results, and make a recommendation on the award of the contract

4. Addition of Construction, Testing, Start-up and Final Phase Services and generally described as follows:

Construction Phase Services [ADDED]:

- Organize and attend the preconstruction conference.

- Review shop drawings.
- Assist in construction administration and scheduling.
- Respond to construction questions as needed.
- Process progress payments on a monthly basis.
- Prepare change orders (if required).
- Make periodic site visits to observe construction.

Testing, Start-up, and Final Phase Services [ADDED]:

- Capacity testing coordination.
- CMPas performance testing coordination.
- Start-up troubleshooting assistance.
- Production of project punch lists.
- Coordination of final drawing, instruction books, and documentation delivery.
- Collect waivers and releases of lien from Contractor – from all known subcontractors and major material suppliers.
- Production and processing of project close-out documents.

UPDATED FEE ARRANGEMENT: We propose the following fee arrangement for this work.

All “Hourly” work will be billed at the then-current Hourly Fee Schedule. In addition to the amount relating to the personnel grade of the individuals doing the work, the only other expenses expected to be billed directly are travel-related costs (primarily mileage) should they be needed; and subsistence costs if overnight stays are required (food and lodging).

Sales taxes, if required, will be added to the above figures.

Segment	Previous Fee	Fee Changes by this Amendment	Revised Fee Established by this Amendment	Fee Type
Preliminary Design Phase	\$ 5,000	\$ 100,000	\$ 105,000	Hourly-Estimate
Air Quality Permitting	\$ 5,000	**	\$ 5,000	Hourly-Estimate
Coordination with Third Parties	\$ 2,500	**	\$ 2,500	Hourly-Estimate
Generator Contract Administration	**	\$ 20,000	\$ 20,000	Hourly-Estimate
Demolition and Installation Design	**	\$ 500,000	\$ 500,000	Hourly-Estimate
Bidding Services	**	\$ 19,000	\$ 19,000	Hourly-Estimate
Construction, Testing, Start-up and Final Phase Services	**	\$ 350,000	\$ 350,000	Hourly-Estimate
Subtotal – Hourly-Estimate Portion	\$ 12,500	\$ 989,000	\$ 1,001,500	
Engine Contract Procurement Dev.	\$26,000	**	\$26,000	Lump Sum
Engine Contract Bidding Services	\$9,000	**	\$9,000	Lump Sum
Subtotal – Lump Sum Portion	\$ 35,000	**	\$ 35,000	
Total	\$ 47,500	\$ 989,000	\$ 1,036,500	

SPECIAL TERMS AND CONDITIONS: The following services are not included in the above proposal:

- A single prime contract is proposed for the work described within.
- It is understood the Owner or Contractor will pay for the regulatory permitting or inspection fees. These may include building permit, plumbing, etc.
- Standard EJCDC (Engineers Joint Contract Documents Committee) contract documents shall be used for the construction bidding package.
- Resident observation is not included, but can be added later by Amendment if desired and agreeable to both parties.

City of Windom Electric Department
(Client)

By: _____

Title: _____
(Authorized signature and Title)

Address: _____

City: _____

Date: _____

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering
(Consultant)

By: _____

Title: Curt Dieren, Vice-President
(Authorized signature and Title)

Address: 1302 South Union Street

City: Rock Rapids, IA 51246

Date: _____

APPENDIX A

DGR ENGINEERING

Electric Power

JANUARY 2023

HOURLY FEE SCHEDULE A

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	\$127	\$75	\$69
02	\$138	\$81	\$74
03	\$143	\$86	\$78
04	\$150	\$92	\$83
05	\$161	\$99	\$89
06	\$177	\$106	\$94
07	\$191	\$113	\$101
08	\$205	\$120	\$108
09	\$221	\$127	\$115
10	\$237	\$133	\$122
11	\$253	\$140	\$129
12	\$269	\$147	\$150
13	\$285	\$155	\$170
14	\$293	\$167	\$209
15	\$301	\$179	\$276

Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at IRS standard mileage rate plus \$0.25 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Jason Sykora, Electric Superintendent
DATE: February 3, 2023
RE: Generation Addition project
DEPT: Electric
CONTACT: Jason Sykora: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

The Utility Commission and Staff recommend that the City Council take the following action:

1. Accept Task Order #6 from DGR Engineering to design and oversee construction of a new truck shed for an estimated \$117,700.00.

Issue Summary/Background

In the preliminary design stage of the generation plant it was determined the best location for the Generation addition would be the current truck shed/electric shop location. This location was ideal due to its proximity to the switch gear and current generation control room. Proximity to the current generation is important due to the small size of our crew allowing for just two linemen to run the plant.

The current truck shed was constructed in 1978 and was included the 2023 CIP plans for installation of a new roof and the outside tin walls repainted or replaced. Consideration was made to reuse the structure for the generation plant but was quickly dismissed due to snow loading requirements for critical infrastructure.

Fiscal Impact

The funds would come from the Electric Reserves.

Attachments

1. Task Order #6

TASK ORDER

Task Order No. 6

Effective Date: _____

Task Order Amendment to the DGR ENGINEERING Master Agreement for Professional Services

DGR Engineering (Consultant) agrees to provide to: **City of Windom Electric Department - Windom, Minnesota** (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 11th day of August , 20 15 .

TASK ORDER PROJECT NAME: Construction of a Vehicle Storage Building

TASK ORDER PROJECT DESCRIPTION: The City of Windom Electric Department has previously engaged DGR Engineering to perform preliminary activities associated with the installation of diesel-fired generation to replace capacity lost with the retirement of a diesel-fired turbine. With the proposed installation of the generators in an area used for utility vehicle storage, discussions started on a replacement building north of the current office / storage building.

It is our understanding that the City would like to pursue a new 70' x 100' (nominal) building connected to the existing office / storage building. Five motorized garage doors are proposed on the east elevation. Interior build-out will be minimal, with the expectation that the City may enhance over time or as future budgets allow.

DGR CONTACT PERSON: Dennis Haselhoff, Project Manager
Travis Zipf, Project Engineer

CLIENT CONTACT PERSONS: Jason Sykora, Electric Superintendent

SCOPE OF WORK: We will perform the following activities related to this project:

Demolition Activities:

- Remove the existing Lions building, foundations, concrete, utilities, trees, and related infrastructure. [By City]

Site Development:

- Site plan development – grading, concrete aprons, driveways.

- Site utility design – water; wastewater; storm; communications.
- Fuel oil unloading area and oil containment design.

Building Design:

- Architectural design (Interior and exterior build-out).
- Foundation design
- Building structural member design
- Building code review

Mechanical Design:

- Fire protection (performance-based specification)
- Building drainage (sanitary, flammable waste trap, trench drains, floor drains)
- Building domestic water piping (water service / building entry, wall hydrants / hose bibbs)
- Natural gas piping design to serve radiant heating only.
- Radiant heater selection and specification.
- Code required ventilation.

Electrical Design and Installation (by City)

- Electric power (building and equipment)
- Interior and exterior lighting design
- Fire detection and alarm
- Communication outlets and cabling.
- Access control / security rough-ins

Bidding Services:

- Provide bidding documents to interested bidders and respond to bidder questions.
- Assist in receiving bids, attend bid opening, analyze bids, develop spreadsheets detailing bid results, and make a recommendation on the award of the contract.

Construction Phase:

- Organize and attend a preconstruction conference.
- Review shop drawings.
- Assist in construction administration and scheduling.
- Respond to construction questions as needed.
- Process progress payments.
- Prepare change orders (if required).
- Make periodic site visits to observe construction.

Post-Construction Phase:

- Coordination of final drawings, instruction books, and documentation delivery.
- Production of project punch lists.
- Production of project close-out documents.
- Collect waivers and releases of lien from Contractor – from all known subcontractors and major material suppliers.

FEE ARRANGEMENT: We propose the following fee arrangement for this work.

All “Hourly” work will be billed at the then-current Hourly Fee Schedule. In addition to the amount relating to the personnel grade of the individuals doing the work, the only other expenses expected to be billed directly are travel-related costs (primarily mileage) should they be needed; and subsistence costs if overnight stays are required (food and lodging).

Sales taxes, if required, will be added to the above figures.

Segment	Fee	Fee Type
Design Phase Services	\$ 80,200	Hourly-Estimate
Bidding Phase Services	\$ 10,300	Hourly-Estimate
Construction Phase Services	\$ 27,200	Hourly-Estimate
Total	\$ 117,700	

SPECIAL TERMS AND CONDITIONS: The following services are not included in the above proposal:

- A separate proposal will be offered for the installation of two diesel-fired generating units in a new generation building.
- Standard EJCDC (Engineers Joint Contract Documents Committee) contract documents shall be used for the construction bidding package.
- Resident observation is not included, but can be added later by Amendment if desired and agreeable to both parties.

City of Windom Electric Department
(Client)

By: _____

Title: _____
(Authorized signature and Title)

Address: _____

City: _____

Date: _____

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering
(Consultant)

By: _____

Title: Curt Dieren, Vice-President
(Authorized signature and Title)

Address: 1302 South Union Street

City: Rock Rapids, IA 51246

Date: _____

APPENDIX A

DGR ENGINEERING

Electric Power

JANUARY 2023

HOURLY FEE SCHEDULE

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	\$127	\$75	\$69
02	\$138	\$81	\$74
03	\$143	\$86	\$78
04	\$150	\$92	\$83
05	\$161	\$99	\$89
06	\$177	\$106	\$94
07	\$191	\$113	\$101
08	\$205	\$120	\$108
09	\$221	\$127	\$115
10	\$237	\$133	\$122
11	\$253	\$140	\$129
12	\$269	\$147	\$150
13	\$285	\$155	\$170
14	\$293	\$167	\$209
15	\$301	\$179	\$276

Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at IRS standard mileage rate plus \$0.25 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

CITY OF WINDOM

RESOLUTION APPROVING AMENDMENTS TO THE FEES AND CHARGES SCHEDULE

WHEREAS, the City Council has the authority to establish fees and charges for municipal services, admissions and rentals; and

WHEREAS, the City Council periodically establishes fees and charges for municipal services; and

WHEREAS, a "Fees and Charges Schedule" has been created to consolidate the service fees and charges for all city departments into one document; and

WHEREAS, City Staff have reviewed current fees and charges for their departments and have, if applicable, included recommended adjustments of such fees and charges in the schedule; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

The "Fees and Charges Schedule" dated February 7, 2023 is hereby adopted and all fees and charges are amended as set forth in said schedule.

Adopted this 7th day of February, 2023.

Dominic Jones, Mayor

ATTEST:

Steven Nasby, City Administrator

CITY OF WINDOM

FEES & CHARGES SCHEDULE

February 7, 2023

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
GENERAL GOVERNMENT			
	Liquor License		
	On Sale	2,000.00	Resolution 2021-77
	Sunday	200.00	Resolution 2021-77
	Private Sidewalk Café – Annual Renewal Required	50.00	Resolution 2018-50
	Wine License		
	On Sale	150.00	Resolution 2021-77
	Beer License		
	On-Sale (3.2 Only)	150.00	Resolution 2021-77
	Strong Beer Authorization	100.00	Resolution 2021-77
	Temporary On-Sale Liquor – Per Day	25.00	
	Set-Up License	250.00	
	Spring Cleanup	1.00/per month	All residential utility customers
	Other Business Licenses/Permits		
	Theatre License	25.00	
	Dance Permit – Per Day	10.00	
	Police fee for Dance – Per Hour/Per Officer	40.00	
	Cigarette	20.00	
	Game of Skill	50.00 first game each additional game	
	Peddler/Solicitor/Transient Merchant – Annual	40.00	
	Initial Investigation fee	20.00	
	Exempt Permit	25.00	
	Premise Permit	25.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Taxicab License Background Check fee Expedited license fee	50.00 20.00 double license/permit fee	Any application submitted after noon on packet publication day
	Sales of Maps, etc. 8 1/2"x11" Map - 24"x24" Photo Copies Letter size – each page Legal size – each page 11" x 17" size – each page Color copies – each page Fax Charges Sending: 1 st page Each additional page Receiving Each page Paper punch/binding - per page Set of address labels from utility customer listing (water/sewer only) Utility customer detail (as allowed by law)	.25 2.00 .25 .25 .35 1.00 1.00 .50 .50 .05 50.00 100.00	
	Assessment Certificates	20.00	
	Filing Fees: City Council Seat Annexation Petition Fee	5.00 25.00	MN Statutes
	Miscellaneous City Code Updates Information retrieve/records search City Charter Overdue Book Fine Overdue Movie Fine Library - Photo Copies Library - Full Paper Color Library - Scan Library Card Replacement Fee Drivers Permit Test	25.00 Hrly. pay rate of staff 5.00 10¢ per day 1.00 per day 25¢ - 50¢ 1.00 25¢ 3.00 \$10.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Logo Caps & Cups	5.00 + tax	
	NSF Fee – City	25.00	
	NSF Fee – River Bend Liquor	30.00	
BUILDING & ZONING:			
	Building Permits:		
Total Valuation	Fee		Resolution 2001-34
\$1-\$500	\$21.00		
\$501-\$2,000	\$21.00 for the first \$500, plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000.		
\$2,001-\$25,000	\$62.25 for the first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.		
\$25,001-\$50,000	\$349.75 for the first \$25,000, plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.		
\$50,001-\$100,000	\$574.75 for the first \$50,000, plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000.		
\$100,001-\$500,000	\$887.25 for the first \$100,000, plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.		
\$500,001-\$1,000,000	\$2,887.25 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.		
\$1,000,001+	\$5012.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof.		
State Surcharge Fee	.0005 x total value of construction		
Plan Review Fee	65% of City's building permit fee for Commercial 35% of City's building permit fee for Residential		
Connection Inspection Fees	Sewer Connection Inspection Fee: \$150.00 Water Connection Inspection Fee: \$150.00		
Refunds	Written request; refunds at discretion of Building Official. <u>If project not started:</u> Within 5 days of application date - City's permit fee, state surcharge and 80% of plan review fee; within thirty (30) days of application date –80% of City's permit fee, no refund of state surcharge or plan review fee.		
Manufactured Home/ Structure Permit Fee	\$49.00 + \$1.00 Surcharge		
Residential – Plumbing only Permit	New/alter plumbing system (not fixtures)	\$49.00 + \$1.00 Surcharge	
Residential -	New/replace gas-fired appliance/gas piping	\$49.00 + \$1.00 Surcharge	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
Mechanical only Prmt			
Commercial Plumbing & Mechanical	To be added in valuation for building permit	Based on valuation	
Inspection Fee	Outside City (Minimum Charge = 2hrs)	45.00/hour	
	Conditional Use Permit/Variance (includes recording fees)	150.00	
	Appeals	25.00	
	Subdivision (Chapter 151) – Platting (Developer responsible for recording fees)	150.00	
	P.U.D. (includes recording fees)	150.00	
	Minor Subdivisions (Developer responsible for recording fees)	50.00	
	Preliminary Staff Review	0.00	
	Amendment to Zoning Ordinance (Rezoning) (includes recording fee)	150.00	
	Zoning Amendment (Re: Text) (does not include recording fees)	70.00	
	Vacation of Public Way (includes recording fee)	70.00	
	Other Permits		
	Zoning Permits – Decks/Sheds (not requiring BP), fences & driveways (new/replace)	50.00	
	Excavation in City black top or concrete street	300.00	deposit
	Wall Signs	25.00	
	Ground and pedestal signs	(each) 50.00	
	Portable signs/temporary signs/misc.	(each/per period) .00	
	Demolition Permit	50.00	
	Moving Permit	50.00	
	Fireworks (sales & storage)	50.00	
	Right-of-Way Permit – Obstruction/Excavation (valid for 180 days)	(1 st 400 ft) 50.00 (each additional 100ft) 10.00	
	Permit Extension (additional 180 days)	35.00	
	Delay Penalty (over 180 days or extra) Outside Street	35.00 + 15.00/day	
	Inside Street	35.00 + 25.00/day	
	Reimbursements – Public Nuisance		
	Administrative Fee (Abatement by City)	\$150.00	Ordinance No. 143 & 151, 2 nd Series
	Abatement (including labor, equipment & landfill costs)	Actual Cost (minimum \$100.00)	Resolution 2013-62
	Nuisance Board Hearing-Administrative fee	\$150.00	Resolution 2013-62 & 153, 2 nd Series

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	City Abatement (following Nuisance Board Ruling): Administrative Fee Abatement (including labor, equipment & landfill costs) Mowing of grass & weeds (by Street Dept) Sidewalk Snow/Ice Removal	\$150.00 Actual cost minimum \$200.00 minimum \$100.00	Resolution 2013-62 (minimum \$100.00)
	Recording/Satisfaction Fees Document Preparation & Attorney Review for Initial Loan, Assumptions, Subordinations and Refinancing	Actual cost Actual cost	
	Rental Housing Fees Three-Year License Term: Single-Family House 2 to 4 units More than 4 units Maximum Charge to Any Single Property Late Fee: Renewal received after March 31 st of Renewal Year: License Renewal - Alternate Renewal Periods: Renewal Fee (if property qualifies) Maximum Charge to Any Single Property Re-Inspection Fees Second Inspection Third Inspection Complaint Fees Initial Complaint (Per Unit) – First Inspection Initial Complaint (Per Unit) – Subsequent Inspections Subsequent Complaint (Same Rental Unit Within 12 Months) Daily Fines (Per Rented Unit)	50.00 40.00/per unit 35.00/per unit 500.00 Double License Fee 10.00/per unit 150.00 50.00/per unit 100.00/per unit No Charge Re-Inspection Fees Apply 50.00 20.00/day	Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93 Resolution 2017-93
PUBLIC SAFETY:			
	Animal License (Cat & Dog)		

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Unspayed Female	8.00 + tax	Resolution 2022-19
	All others	5.00 + tax	Resolution 2022-19
	Lifetime License	25.00	Resolution 2022-19
	Animal (Cat & Dog) Impound, Boarding		
	Impound		
	No License	40.00 + tax	Resolution 2022-19
	With License	20.00 + tax	Resolution 2022-19
	Boarding		
	No License	30.00 (per day) + tax	
	With License	24.00 (per day + tax)	
	Accident & investigation Report		
	First copy (if not directly involved party)	.25 per page	
	Each additional picture	.25	
	Mail	Actual cost	
	Parking Tickets		
	General Parking – No Parking (2:00 a.m- 6:00 a.m.)	34.00	Section 73
	No Parking in Alley	34.00	Section 73
	Parking over 36 hours	34.00	Section 73
	Time Limit on Parking	34.00	Section 73
	Truck Parking	34.00	Section 73
	Vehicle Repair on Street	34.00	Section 73
	Parking for Advertising or Selling	34.00	Section 73
	Parking Restrictions on Co. Rd. 13	34.00	Section 73
	Snow Emergency	34.00	Section 73
	Parking- Block Snow Removal	34.00	Section 73
	Administrative Fees:		
	Vehicle Impound storage	15.00/day	
	Fire Department		
	Fire Call	1,000.00	Ordinance #164, 2 nd Series
	Ambulance Department		
	Basic Life Support Rate	650.00	
	Advance Life Support Rate	850.00	
	Non Transport with patient assessment	450.00	
	Basic Life Support Mileage loaded mile rate	12.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
PUBLIC WORKS:			
	Street Use Permits (service cuts) - work performed by city staff Cold mix bituminous Hot mix bituminous Main Street and all state-aid streets	Actual cost + 10% Actual cost + 10% Actual cost	
	Street Equipment Labor & Rental Rates (Equipment rentals are 1-hour min.) Labor rate Unit 48 – 2018 Cat236D Skidsteer Loader w/attach - 2018 Cat236D Skidsteer & Asphalt Milling Attachment - 2018 Cat236D Skidsteer & SweeperBroom Attachment Unit 42 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 43 – 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 44 – 2007 International Dump Truck - Falls Reversible Snow Plow, Sander & Dump Body Unit 45 – 2015 John Deere 624 Loader w/bucket with snow plow Unit 81 – 2004 Sno-Go Snow Blower for Unit 45 Unit 47 - 544G Front End Loader w/2.25 Yard 4 in 1 Bucket - plow for Unit 47 Unit 57 - Portable Air Compressor w/attachments Unit 49 – 2019 Elgin Street Sweeper Unit 72 - 328D Toro Grounds Master 72"mower Unit 73 - 4000D Toro Grounds Master 11'Mower Unit 58 - 3520 John Deere Utility Tractor John Deere 3 Point Hitch 72" Mower w/Tractor 75 – 10-12' wood homemade barricades 200 – 12" to 3' tall traffic cones 300 lin feet orange construction plastic fencing Unit 276 - Road Boss 3-point grader Unit 59 – chainsaw & man Unit 40 – 2020 31 HP Kawasaki Mower - Airport Unit 41 – 2009 Freightliner Dump/plow truck w/wing	85.00/hour 110.00/per hr 110.00/per hr 110.00/per hr 110.00/per hr 150.00/per hr 110.00/per hr 150.00/per hr 110.00/per hr 150.00/per hr 150.00/per hr 175.00/per hr 185.00/per hr 140.00/per hr 160.00/per hr 100.00/per hr 160.00/per hr 60.00/per hr 85.00/per hr 75.00/per hr 90.00/per hr 10.00 each/daily 1.00 each/daily \$10.00 per 50'/daily 45.00/per hr 360.00/dy 95.00/per hr 760.00/dly 180.00/per hr	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Unit 46 – 2015 John Deere Motor Grader w/wing	380.00/per hr	
	Street Materials Sold to Public Gravel Class 5 Blacktop (cold mix/hot mix) Black Dirt Labor Cost Sweeper Dump Truck	Actual cost + 10% Actual cost + 10% Actual cost + 10% 60.00/hour 160.00/hour 110.00/hour	
COMPOST & LEAF BURNING PERMIT FEES:			
	Commercial Compost Permit-Annual	0.00	
	Resident Compost Permit-Annual	0.00	
	Leaf Burning Permit	5.00	
CULTURE & RECREATION:			
	Commercial Tent Usage in Park	25.00/daily	
	Shelter House Rental Cottonwood Lake or Island Park	40.00/daily + tax	March 7, 2017
	Island Park Campgrounds Nightly Non Registered	10.00 10.00	
	City Council Chambers	\$40.00/hr weekday \$60.00/hr weekend	
	Bleacher Rental – Renter hauls	35.00/each/per day	
	COMMUNITY CENTER RATES Room 105 – Small Multi Use Room Room 117 – Senior Center/Kitchenette (1 to 4 hrs) 5 hrs After 5 hrs Room 120 – Senior Dining Room	15.00/hr weekday 30.00/hr/weekend 45.00/hr (1 to 4 hrs) 200.00 \$40/hr for each hr after 5 hrs 30.00/hr weekday M-F 40.00/hr (1 to 4 hrs)	Resolution 2015-34

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	5 hrs	175.00	Resolution 2015-34
	After 5 hrs	\$35/hr for each hr after 5 hrs	Resolution 2015-34
	Half Room Rates	25.00/hr (1 to 4 hrs)	Resolution 2015-34
	5 hrs	100.00	Resolution 2015-34
	After 5 hrs	\$20/hr for each hr after 5 hrs	Resolution 2015-34
	Room 127/128 - Large Multi-Purpose Room		
	9-10 hrs	60.00/hr (1 to 8 hrs)	
	After 10 hrs	500.00	
		50.00/hr for each hr after 10 hrs	
	Half Room Rates	40.00/hr (1 to 8 hrs)	
	9-10 hrs	350.00	
	After 10 hrs	35.00/hr for each hr after 10 hrs	
	Room rental rates reduced 25% for M-F if not listed above		
	Winter Rental rates reduced 25% Dec. 15 th – March 1 st		
	Wedding/Anniversary Pkg		
	Full Room Rate	Saturday/1,400.00	Resolution 2018-83
		Friday/Sunday/600.00	
	½ Room Rate	Saturday/950.00	Resolution 2018-83
		Friday/Sunday/400.00	
	Christmas Pkg	½ Room/450.00	
		Full Room/675.00	Resolution 2018-83
	Outside Entertainment Pkg	\$250.00/max 14 hrs	Resolution 2018-83
	Outside Entertainment Area – with interior room rental	\$100.00	Resolution 2018-83
	Full Kitchen \$200 deposit	25.00 hr/min 3 hr	Resolution 2018-83
	Caterer Kitchen – Partial Kitchen Use	\$100.00	
	EQUIPMENT FEE PER EVENT/PER DAY		
	Portable Sound System (Room 120)	Sm 25.00 Large 125.00	
	Portable Projector Screen	15.00	
	Power Point Projector	St 100.00 or HD200.00	
	12x16 screen	50.00	
	Dance Floor	75.00	
	Stage	100.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Piano	25.00	Resolution 2018-83 Resolution 2018-83
	Wedding Back Drop	75.00	
	Lattice Arches	1-25.00	
		3-50.00	
	Portable Heaters	10.00	
	Picnic Tables	10.00	
	Bar Set-up Fee –		
	Small groups (up to 50)	50.00	
	Medium groups (51-200)	150.00	
	Large groups (200 +)	250.00	
	Dumpster Fee (rooms 127 & 128)		Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34
	Up to 300 people	25.00	
	301-600 people	50.00	
	601-1000 people	75.00	
	35 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	15.00	
	100 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	25.00	
	Set-up & Take Down Fees (Chairs & Tables)		
	Multi-Use Room (Half room)	75.00	
	Multi-Use Room Large – Less than 500 people	125.00	
	Multi-Use Room Large - More than 500 people	150.00	
	Photocopies	25¢ per page	Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34 Resolution 2015-34
	Lattice panels (4 available)	10.00 each	
	Bar Tables (set of 5)	45.00	
	8' pillar (set of 4)	45.00	
	4' pillar (set of 4)	25.00	
	Wooden Post (set of 6)	15.00	
	Potted sticks	15.00	
	Sm. children table w/benches	10.00	
	Ceiling swag		
	Full room	325.00	
	½ room	175.00	
	ARENA RATES		
	Season Skating Pass		
	Family	80.00	Resolution 2014-47
	Individual	45.00	Resolution 2014-47

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Old-Timers Hockey (Sundays)	65.00	Resolution 2014-47
	Old-Timers + Family Pass	115.00	Resolution 2014-47
	Daily Admission		
	Individual	3.00	
	Old-Timers Hockey	7.00	Resolution 2014-47
	Skate Rental		
	Daily	2.50	
	Seasonal	50.00	Resolution 2011-54
	Hourly Ice Rate (over 100 hrs during ice season)		
	Frequent User –Seasonal hrly rate	120.00 per hr	Resolution 2020-11
	Non Frequent/Out of Town User hrly rate	125.00 per hr	Resolution 2020-11
	Non-Prime Time Ice Rental Rate	100.00 per hr	Resolution 2020-11
	STORAGE		
	Units under 20 ft	125.00	
	Units between 20-30 feet	150.00	
	Units over 30 feet	200.00	
	BUILDING RENT		
	1 st Day	375.00	Contract Rate
	2 nd Day	350.00	Contract Rate
	3 rd Day, Additional Days	250.00	Contract Rate
	STALL RENT		
	1 st Day	18.00	Contract Rate
	2 nd Day	14.50	Contract Rate
	3 rd Day, Additional Days	12.00	Contract Rate
	RACQUETBALL/WALLY BALL/BASKETBALL COURT FEES		
	Non-Member Adult hrly racquetball	3.00 per person/per hr	
	Non-Member Youth hrly racquetball	1.50 per person/per hr	
	Wally ball	20.00 per hour/court	
	Basketball	12.50 per hour	
	Archery		
	Individual Membership	30.00	Resolution 2014-62
	w\additional family members -	10.00 per person	Resolution 2014-62
	Youth Membership	15.00	Resolution 2014-62
	Daily Adult Fee	5.00	Resolution 2014-62
	Daily Youth Fee	3.00	Resolution 2014-62

FUND NO.	DESCRIPTION	FEE		AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	POOL FEES Pool Passes Season Pass Family after May 31 Individual after May 31 Wading Pool/Non-Swimmer Individual pass Individual (child/adult) Daily Admission Wading Pool Admission Punch Card All Users(10 Punch Card 1-punch per/day) Family Hour Swimming Lessons – (Including Pre-School Aquatic) Private Lessons Semi-Group Lessons (lower instructor-to-Student ratio) Parent & Child Aqua Zumba Private Pool Rental	100.00 120.00 60.00 70.00 25.00 4.00 1.00 33.00 8.00 35.00 55.00 45.00 15.00 5.00 \$90.00 minimum (up to party of 40, additional fee based on number in party/hour)		Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2016-17 Resolution 2016-17 Resolution 2016-17 Resolution 2014-12
	RECREATION FEES Tykes, Kindergarten T-Ball, Coach Pitch/T-Ball Midgets 7 th & 8 th Grade Mites 5 th & 6 th Grade Morning Baseball Sand Volleyball Team Entry Fee Ball Field Usage Rates Men's Softball League Annual Rate per/team Co-Ed Softball League Annual Rate per/team Sunday Church League Annual Rate per/team Sand Volleyball Court – Non-League Special Events Rate for entire complex regardless of how many courts used. City will Prepare courts during week days only prior to event unless pre-arranged	48.00 63.00 63.00 48.00 15+ teams 150.00 14- teams 165.00 150.00 150.00 50.00 150.00		Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12 Resolution 2014-12

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
PUBLIC UTILITIES - WATER/SEWER FUND:			
	State Surcharge on all water connections Residential Charges Water – Monthly minimum 1-3,740 3,741-7,480 Excess 7,481 Sewer – Monthly minimum Usage up to 22,440 gallons Sewer Only – Apartments Homes	.81¢ 17.20 1.83/1,000 Gal. 4.18/1,000 Gal. 5.33/1,000 Gal. 36.51 1.84/1,000 Gal. 40.17 45.64	Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01
	Commercial Charges Water – Monthly minimum 1-3,740 3,741-7,480 Excess 7,481 Sewer – Monthly minimum Per 1,000 Gal. Sewer Only	17.20 1.83/1,000 Gal. 4.18/1,000 Gal. 5.33/1,000 Gal. 36.51 5.85/1,000 Gal. 48.68	Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01 Resolution 2022-09-01
	Request for Utility Account Info Picked up – (1 month) 12 months Mailed Faxed Additional Account Fee	5.00 30.00 5.50 6.00 1.50	
	Service Charges Late Fee per unpaid water/sewer bill Meter Bottom Replacement 3/4" 1"	5% 75.00 100.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Labor Cost Retrieval of Information/Records Search Reconnect Fee Reconnect After Hrs Bulk Water Jetter & Operator Vac Unit	50.00/hour Hourly rate of staff 40.00 each + tax 75.00 each + tax 5.00/1,000 gallons 150.00/hour 150.00/hour	\$15.00 minimum
	Sales Tax (Commercial accounts only)	6.875%	
ELECTRIC FUND			
	Meter Pre-Payment- Required of all renters and contract for deed properties before utilities can be transferred into renter's name	300.00	Utility Comm – Jan. 27, 2010
	Residential: All Kwh's @.079/kwh City Customer Charge Out of City Charge Security Light Charge - 57 watt LED - 150 watt LED	15.00/month 27.00/month 8.00/month 18.00/month	Resolution 2022-11-01 Resolution 2022-11-01 Resolution 2020-06-01 Resolution 2020-06-01
	Commercial & Municipal Charges: KWH's @ .085/kwh Single phase Three phase	22.00/month 31.00/month	Resolution 2020-06-01 Resolution 2022-11-01 Resolution 2022-11-01
	Industrial: Meter charge All KWH's @.042/kwh Demand Charge @ \$14.55/kw Minimum Demand 30%	49.00/month	Resolution 2022-11-01 Resolution 2020-06-01 Resolution 2020-06-01 Resolution 2020-06-01
	Service Charges Late Fee Tag Fee Disconnect Fee Reconnect Fee Reconnect Fee After Hrs	5% 25.00 + tax 25.00 + tax 25.00 + tax 125.00 + tax	May 2016 Utility Commission mtg

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Electric Dept Labor and Equipment Rates Labor rate Overtime labor rate Unit 30 Pickup Truck Unit 31 Line Truck Unit 32 Bucket Truck Unit 33 Digger Truck Unit 34 Flatbed Truck Unit 35 Small Bucket Truck Unit 362 Mini Skid Plow Unit 360 Ditch Witch Trencher Unit 365 Vermeer Drill Unit 370 Chipper Unit 363 Mini Excavator Unit 301 Line Truck Unit 364 Bobcat Skid Loader Unit 380 Vermeer Vac Equipment Boring tool Light bulb replacement/Banner	64.97/per hr 129.94/per hr 25.00/per hr 35.00/per hr Minimum 125.00 per hr Minimum 125.00 per hr 25.00/per hr 75.00/per hr 5.00/ft 5.00/ft 8.00/ft 100.00/per hr 90.00/ per hr 25.00/ per hr 75.00/per hr 100.00/per hr 8.00/ft 75.00 plus ½ of labor rate charge 32.49	
AIRPORT FUND			
	Hangar Rental Fee Small Hangars Medium Hangars Large Hangars	35.00-90.00/month 125.00/month 475.00/month	
TELECOM FUND			
	TELEPHONE * Residential Basic Service Residential All-In Voice Pkg Business Basic Service Non-published Non-listed * additional items are included in the telephone tariff	monthly rate 14.45 30.00 26.45 2.50 1.25	Resolution 2015-14

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	On Network Email account rate Off Network Email account rate Email account setup fee Domain setup/change fee Troubleshooting Custom setup	\$3.50 MRC \$4.50 MRC \$5.00 NRC \$50.00 NRC Hourly Labor Rate – Current Individual Case Basis (ICB)	Resolution 2020-66 Resolution 2020-66 Resolution 2020-66 Resolution 2020-66 Resolution 2020-66 Resolution 2020-66
	CABLE TV SERVICES Add Video to Data & Voice Packages Basic Expanded Digital Featured Plans HD HBO Showtime/TMC/Flix Starz/Encore Additional Set-Top Box HD Box DVR Remote Commercial Multi-Unit Facilities with 10 or more units and a common connection as established December 29, 2008 Expanded Basic HBO First standard Set-top box free w/add-on package	monthly rate 48.00 93.00 108.00 12.95 15.99 12.95 12.95 2.99 4.99 14.99 25.00 8.00 per unit 4.50 per unit	Resolution 2019-33 Resolution 2019-33 Resolution 2019-33 Resolution 2015-11 August 22, 2016 Telecom mtg
	MISC. SERVICES Wire Maintenance Plan – Monthly rate New customer installation fee Moving Telecom Service Additional Outlet Trip Fee Trip Fee – After hrs Labor Fee	2.95 per service or 7.95 for all three services 40.00 per service 40.00 per service 21.95 material + labor 12.50 25.00 70.00/hr	

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Mayor Dominic Jones
DATE: January 31, 2023
RE: 2023 Mayor Appointments/Reappointments
DEPT: Mayor/Council
CONTACT: Mayor Dominic Jones

Recommendations/Options/Action Requested

Recommendation from the Mayor to the City Council for approval of the following 2023 appointments to the Boards and Commissions.

Hospital Board

Justin Schmitt
Dr. Michael B. Fisher
Kay Gross

Reappointment 4/30/26
Reappointment 4/30/26
Reappointment 4/30/26

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Jeff Dahna, General Manager Telecom
DATE: February 1, 2023
RE: NOC Technician
DEPT: Telecom Dept
CONTACT: Jeff.Dahna@windommn.com

Recommendations/Options/Action Requested

The Telecom Committee and Telecom Operations Manager recommend that the City Council hire Drew Rossow for the NOC Technician position, starting at Step 8 of the IBEW labor contract. With a successful six-month probation period and review an advancement to step 9. The anticipated starting date would be on or before March 13th, 2023.

Issue Summary/Background

After receiving several applications and conducting interviews with candidates, a final candidate was selected for the NOC Technician position. The candidate has the desired education, computer skills and work experience for the position. On January 30, 2023, the Telecom Committee met and conferred hiring Drew Rossow for the NOC Technician position.

Fiscal Impact

Funding for this position is included in the Telecom's department operational budget.

Attachments

1. None

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: CITY OF WINDOM 444 9TH STREET WINDOM, MN 56101 FROM Schwickert's Tecta America CONTRACTOR: 330 Poplar St Mankato, MN 56001	PROJECT: CITY OF WINDOM CITY HALL WINDOM CITY HALL 444 9TH ST WINDOM, MN 56101 VIA ARCHITECT:	APPLICATION NO: 002 PERIOD TO: January 31, 2023 CONTRACT FOR: General Construction CONTRACT DATE: November 02, 2022 PROJECT NOS: 510223054 6054 / /	Distribution to: OWNER: ☐ ARCHITECT: ☐ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
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CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[®], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$89,633.00
2. NET CHANGE BY CHANGE ORDERS	\$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$89,633.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$58,721.00
5. RETAINAGE:	
a. 0 % of Completed Work (Column D + E on G703)	\$0.00
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$58,721.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$50,356.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$8,365.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$30,912.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: -See attached signatures page- Date: December 02, 2022

State of: MINNESOTA

County of: BLUE EARTH

Subscribed and sworn to before
me this day of

Notary Public: SHERRY STAUFFER

My Commission expires: January 31, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$8,365.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: -See attached signatures page- Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Signatures Page

Kirsten R
Becker

Digitally signed by Kirsten R Becker
DN: cn=Kirsten R Becker gn=Kirsten R
Becker c=US United States l=US United
States e=kbecker@tectasamerica.com
Reason: I am the author of this
document
Location:
Date: 2023-02-02 17:13-06:00

Sherry
Stauffer

Digitally signed by Sherry Stauffer
DN: cn=Sherry Stauffer gn=Sherry Stauffer
c=US United States l=US United States
o=Tecta America Corp ou=Schwickerts Tecta
America e=assauffer@schwickerts.com
Reason: I agree to the terms defined by the
placement of my signature in this document
Location:
Date: 2023-02-02 17:23-06:00

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	002
APPLICATION DATE:	January 17, 2023
PERIOD TO:	January 31, 2023
ARCHITECT'S PROJECT NO:	510223054 6054

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Rock Vacuum Services	5,305.00	5,305.00	0.00	0.00	5,305.00	100.00%	0.00	0.00
	Permit	869.75	869.75	0.00	0.00	869.75	100.00%	0.00	0.00
	Roofing Material	41,776.25	41,776.25	0.00	0.00	41,776.25	100.00%	0.00	0.00
	Roofing Labor	29,821.00	0.00	5,560.00	0.00	5,560.00	18.64%	24,261.00	0.00
	Sheetmetal Material	2,405.00	2,405.00	0.00	0.00	2,405.00	100.00%	0.00	0.00
	Sheetmetal Labor	9,486.00	0.00	0.00	0.00	0.00	0.00%	9,486.00	0.00
	Change Order #1	4,200.00	0.00	0.00	2,805.00	2,805.00	66.79%	1,395.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$93,863.00	\$50,356.00	\$5,560.00	\$2,805.00	\$58,721.00	62.56%	\$35,142.00	\$0.00